

## TEMPLE GUITING PARISH COUNCIL

Serving the residents of Barton, Farmcote, Ford, Kineton and Temple Guiting  
also Bemborough, Jackdaws Castle, Pinnock and Trafalgar.

The next meeting of Temple Guiting Parish Council will be the Annual Parish Council meeting. It will be held on **Wednesday 6th May 2026 at 7.00 pm** in Temple Guiting Village Hall. The Annual PC meeting will follow.

Published 1<sup>st</sup> May 2026

### **Agenda**

1. **Election of Chairman for 2026/2027.** Chairman to sign Acceptance of Office form.
2. **Election of Vice Chairman for 2026/27.** Vice Chairman to sign Acceptance of Office forms.
3. **Apologies for absence**
4. **Declarations of interests relating to matters on the Agenda**
5. **Points from the floor.** Members of the public to state any points on the agenda they wish to address.
6. **Chairman's announcements**
7. **Minutes of the previous meeting.** Councillors to decide whether draft minutes are an accurate representation of the previous Parish Council meeting's business. Chairman to sign approved minutes.
8. **Training.** Councillors to report on GDPR online training. Cllrs to identify any other training requirements for the year. See <https://www.gloucestershirealc.gov.uk/councillor-training>
9. **Membership of GALC.** Councillors to decide whether to continue with membership of GALC and, if so, to approve this year's subscription, which is £132.64.
10. **Quarry traffic monitoring** Councillor Ewart-Perks to provide information on application to the GCC Grassroots Neighbourhood Fund for quarry traffic monitoring. Councillors to decide whether to apply.
11. **Traffic incidents at Trafalgar Cross on the B4077.** Councillor Ewart-Perks to propose TGPC writes to GCC Highways, Gloucestershire Police, GCC Councillor and the CDC Councillor and /or the local MP for suggestions for improving the safety of the junction. Councillors to decide on any action. See Clerk's report for police records of accidents.
12. **Governance.** To review and decide whether to approve the following:
  - a) Standing orders
  - b) Asset Register
  - c) Financial Regulations. Although updated in 24, these proposed changes would reflect the auditor's comments regarding Internal Controls. See Clerk's Report for details.
  - d) Code of Conduct
  - e) GDPR form. In line with policy from GALC, councillors should check that they only hold appropriate data which identifies a person.
  - f) VH Trustee dispensation form. Where a Councillor is also a trustee of a charity which is likely to be discussed at a council meeting, the council may grant a

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dispensation for them to speak on the basis of their contribution being relevant to the discussion.

**13. AGAR - Certificate of Exemption from external audit (AGAR 2025/6 Form 2).** Councillors to review and approve. See Clerk's report.

**14. AGAR - Governance and Accountability Return 2025/26** See Clerk's report.

a) **Annual accounts: Section 1 Annual Governance Statement 2025/26.** Councillors to review and approve.

b) **Annual accounts: Section 2 Accounting Statement 2025/26** Councillors to review and approve.

c) **Annual accounts: Notice of commencement of Public Rights.** Cllrs note dates.

**15. Finances**

a) **Financial position.** To review current financial position.

Balances as at 1<sup>st</sup> May 2026:

Current Account (02503759): £15,611.83

Savings Account (07859616): £5,430.52

b) **Reconciliation.** Councillors to consider the reconciliation in the Clerk's report. Chairman to sign if approved.

c) To note **payments made and deposits received** since the last meeting:

- First precept payment from CDC of £6,043.00 received. (Annual total Precept is £8057.)
- CIL £1,053
- VAT £369.05
- Allotment rents £60, £20 outstanding.
- Interest payments £2.31
- Bank service £4.25 per month
- Temple Guiting Estates £50 as ½ yearly rental of VH & Rec Field

e) **Annual payments.** Councillors to agree to the following annual items included in the budget:

Temple Guiting Recreation Society rent for meetings	£70
Temple Guiting Recreation Society grant for maintenance of the village hall.	£1,500
Temple Guiting School grant for field maintenance	£650
St Mary's Church grant for burial ground maintenance.	£650

f) **Direct debits and standing orders.** Councillors to approve existing DDs and SOs:

SO or DD	Payee	Reason	Amount	Schedule
SO	PATA	Payroll services	£40.35	Quarterly
SO	Temple Guiting Estates	Rent of VH & Rec Field	£50	Half yearly – 1 Jan and 1 July 26
DD	CPRE	Support for rural issues	£60	Yearly
Epay	Clerk's salary	Contract	As calculated by PATA	At each meeting
Epay	HMRC	Tax	As calculated by PATA	At each meeting

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### 16. Cheque signing/Epay agreement and validation

<b>The following payments to be approved:</b>			
<b>Chq/Epay</b>	<b>Payee</b>	<b>Description</b>	<b>Value</b>
Epay	Temple Guiting Recreation Soc	Rental of village hall for PC meetings	£70.00
Epay	Temple Guiting Recreation Soc	Grant for hall maintenance	£1500.00
Epay	Temple Guiting School	Grant for recreation field maintenance	£650.00
Epay	St Mary's Church	Grant for maintenance of burial ground	£650.00
Epay	GALC	Subscription for 2026/27	£132.64
Epay	GALC	Internal audit fees for 2025-6	£210.00
Epay	M Freeman	Clerk's salary March/April 2026 (£198.25 + £198.05)	£396.30
Epay	HMRC	Employment tax	£86.20

**Note:** Two payments to M Freeman, approved at the meeting held on 28<sup>th</sup> July 2025, were not paid out and will be included in this month's payments:

Epay	M Freeman Exes.	GoDaddy .uk domain	£15.59
Epay	M Freeman Exes.	GoDaddy Wordpress renewal	£143.86

**Approval of Meeting dates** To agree on the dates of the meetings in 2026-2027. Meetings are usually held at 6.30 every other first Wednesday of the month:

July 1<sup>st</sup>, September 2<sup>nd</sup>, November 4<sup>th</sup>, January 6<sup>th</sup>, March 3<sup>rd</sup>, and May 5<sup>th</sup> (in FY 26/27).

**Date of next meeting:** July 1<sup>st</sup> 2026 (t.b.c.)