

**Item 4 Minutes of the November meeting**

**Minutes of the Temple Guiting Parish Council Meeting**

Held on Wednesday 12<sup>th</sup> November 2025 at 6.30p.m. in the village hall.

**Councillors present:** Liza Hanks, Michael Krier, Kate Mather (Chairman)  
Mickey Morrissey (Vice-Chairman), Alex Wilson.

**Public:** Nine members of the public attended.

**CDC:** Cllr Len Wilkins attended.

1. **Apologies for absence.** Cllr Ewart-Perks and Eayrs sent apologies.
2. **Declarations of interest in items on the agenda (Localism Act 2011):** Cllr Hanks registered an interest in item 8 (b).
3. **Points from the floor:** None.
4. **Minutes of the previous meeting.** Councillors approved the minutes of the previous meeting and signed them. **Action: Clerk to post to the website.**
5. **Chairman's announcements.** The Chairman welcomed new councillor Alex Wilson to his first parish council meeting and thanked him for stepping into the vacant position.  
The Chairman then noted that the rejected planning application to replace the stables in Kinton has gone to appeal. **Action: Clerk to resubmit previous comments and together with photographs taken by Cllr Hanks.**
6. **CDC Cllrs Report.** The Chairman highlighted the following information from Cllr Wilkins regarding Local Government Reorganisation (LGR):
  - o Most of the District Councils are recommending and planning for one Unitary Authority made up of 110 Unitary Councillors, working with 10 -15 'neighbourhood units'.
  - o Cotswold District Council has said that residents can expect an increase in council tax of around 3%. Elections would take place in late 2026/early 2027 to set up an interim Unitary Administration.
  - o The move to a Unitary may take between 1 and 5 years. Things should be clearer by next summer.
7. **Clerk's Report to Councillors.** Councillors noted the contents of the Clerk's Report, with reference to items 8(d), 9 and 10 (c).
8. **Planning**
  - a. **Planning Comments between meetings.** None.
  - b. **Councillors to consider the following applications and agree comments:**  
[25/03347/FUL](#) Construction of storage building, Windrush House, Ford.  
Deadline 27th November. Councillors decided that a site visit would be helpful.  
**Action: Clerk to arrange meeting.**

XMM

**c. Updates since the last meeting:**

[25/00253/FUL](#) Conversion of outbuilding to ancillary annexe and erection of single storey extension at 1 The Sherry. Awaiting decision but biodiversity officer no longer objects.

**d. Training**

Cllr Hanks reported on an online seminar hosted by NALC on 29<sup>th</sup> October with speakers from the Town and Country Planning Association, CPRE and SLCC. The seminar focused on the need for Town and Parish Councils to be active in commenting on planning applications and recommended that Councils should have a clear idea of local needs, and how they could be met locally ideally through a Neighbourhood plan or other local plan. Councils need to work with engaged members of the community and can collaborate with CPRE . A good knowledge of the NPPF and new legislation as it arises was important. See [this link](#) for further information or visit the website.

**9. Governance – IT policy.** Councillors requested further time to review the draft IT Policy. **Action: Clerk to recirculate.**

**10. Financial position**

**a. Current financial position.** Councillors noted the balances as at 5<sup>th</sup> November: Current account £11, 219.99 and Savings account: £5,415.49.

**b. Reconciliation.** Councillors approved the reconciliation and the Chairman signed the document.

**c. Cheque signing/Epayers.** Councillors approved the following payments:

Chq/Epays	Payee	Description	Value
Epays	M Freeman	Clerk's salary September, October	£473.85
Epays	HMRC	PAYE September, October	£105.40
Epays	PATA	Arrears calculation	£15.00
Epays	M Freeman	Expenses- Community Heartbeat defib electrodes	£61.14
Epays	M Freeman	Expenses – Tree guard	£104.50
Epays	M Freeman	Expenses – Tree plaque	£113.70

**Action: Clerk to arrange payments**

There being no further business the Chairman closed the meeting at 18.54.

**Next meeting:** The next meeting will be held on 7<sup>th</sup> January 2026.

Signed .....

Chairman

7<sup>th</sup> January 2026