

TEMPLE GUITING PARISH COUNCIL

Serving the residents of Barton, Farmcote, Ford, Kineton and Temple Guiting
also Bemborough, Jackdaws Castle, Pinnock and Trafalgar.

The next meeting of **Temple Guiting Parish Council** will take place on **Wednesday 7th January**
at **6.30 pm** in the village hall.

This meeting is open to all members of the public and the press.

Published 2nd January 2026

AGENDA

1. **Apologies for absence**
2. **Declarations of interests relating to matters on the Agenda**
3. **Points from the floor**
4. **Approval of the previous meeting's minutes and signing**
5. **Chairman's announcements**
6. **Minerals Planning Authority.** Report from Cllr Ewart-Perks.
7. **Planning**
 - a. **Planning Comments between meetings.**

Appeal: 6001471 (application 24/03111/FUL) The Saddlery, Kineton, Guiting Power GL54 5UG. Previous comments resubmitted, together with photographs.

NATTRAN/SW/S247/6134 Stopping up and diversion of footpath at Chalk Hill Farm GL54 1HB. Councillors considered this at the planning meeting for application 23/02094/FUL and had no objections.

[25/03347/FUL](#) Construction of storage outbuilding, Windrush House, Ford GL54 5RU Councillors attended a site visit. Comments of 'no objections' posted.'
 - b. **Updates since the last meeting:**

[25/00253/FUL](#) 1 The Sherry, Conversion of outbuilding to ancillary annexe and erection of single storey extension. Biodiversity officer no longer objects. Permitted with [14 conditions](#) including that it 'shall only be used/occupied for purposes ancillary to the residential use of the dwelling currently known as 1 The Sherry'.
 - c. **New applications for consideration:**

[25/03646/FUL](#) Erection of single storey garden room, Appleton House, Colman. Councillors notified 2/12/25. Only 2 'no objections' responses received, so unable to comment. Deadline 30th December.

[25/03882/CLOPUD](#) (Certificate of Lawful Proposed Use or Development) Mobile home at The Bungalow, part of Pinnock Farm. The home is intended to house members of the family needed to provide 24/7 care for elderly parents living in the bungalow.

[25/03453/FUL](#) Erection of new greenhouse and potting shed, Ford Hill Farm, Temple Guiting GL54 5XU. The expiry date was 23rd December but meanwhile the planning officer has requested additional documents. Proposals are for a 53.9 m² greenhouse and a 45.6m² potting shed.
 - d. **For consideration:**

The Saltway Dog Field, Sudeley. <https://thesaltwayfields.com/>. Councillors to consider whether to ask CDC to check whether this development / change of use requires planning permission.

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8. **Condition of verges at Colmans.** Cllr Krier to report. Councillors to decide on any action.
9. **Governance: IT policy.** All PCs must have an IT policy by May 2025. Councillors to review draft IT policy as drafted by NALC and decide on any changes and whether to adopt it.
10. **Appointment of internal auditor for the year 2025/26.** Councillors should satisfy themselves that the proposed auditor (GAPTC) is independent of the council and the clerk and qualified to audit the council before deciding whether to re-appoint them.
11. **Financial position**
 - b. **Current financial position.**

Balances at 28th December 2025:
Current Account (02503759): £10240.55
Savings Account (07859616): £5,420.92
 - c. **Reconciliation.** Councillors to consider the reconciliation in the clerk's report. Chairman to sign.
 - d. **Cheque signing/Epay agreement and validation**

The following payments to be approved:			
Chq/Epay	Payee	Description	Value
Epay	M Freeman	Clerk's salary November, December	£396.30
Epay	HMRC	PAYE November, December	£86.20
Epay	PATA payroll	Late fee for new calculation	£10.00
Epay	M Freeman	Ink for printer	£19.50

Payments made between meetings:			
Chq/Epay	Payee	Description	Value
Epay	Bank	Monthly Service charge x 2	£8.50
Epay	Steve Woolaston	Install tree guard and plaque on 'The Green'	£45.00
Epay	PATA Payroll	Fee for new calculation	£15.00
SO	PATA Payroll	Quarterly payroll services	£37.35

Note: The PATA payroll monthly charge of £12.45 will increase to £13.45 in January 2026.

Income between meetings:			
Chq/Epay	Payee	Description	Value
Epay	Bank	Interest	£5.43

Next meeting: The next meeting will be held on 4th March 2026.