

## TEMPLE GUITING PARISH COUNCIL

Serving the residents of Barton, Farmcote, Ford, Kineton and Temple Guiting  
also Bemborough, Jackdaws Castle, Pinnock and Trafalgar.

### Minutes of the Temple Guiting Parish Council Meeting

Held on Wednesday 28<sup>th</sup> July 2025 at 7.00 p.m. in the village hall.

**Councillors present:** Lorna Eayrs, Jayne Ewart-Perks, Liza Hanks, Michael Krier,  
Kate Mather (Chairman) Mickey Morrissey (Vice-Chairman)

**Public:** 3 members of the public attended.

**GCC:** Cllr Tom Bradley attended.

- 1. Apologies for absence.** None as all councillors attended.
- 2. Declarations of interest in items on the agenda (Localism Act 2011):** None.
- 3. Points from the floor:** 1 member of the public advised the meeting that they would like to speak to item 12.
- 4. Chairman's announcements.** The Chairman updated the meeting on Highways matters – Ford Bridge maintenance works have been postponed; works to the clapper bridge in Kineton were still awaiting the crayfish report; the bollards would be installed at Barton between 19 and 21 August and the road would be closed for worker safety.

Negotiations were ongoing re the new lease for the village hall and field. Trustees had held a meeting with Jeremy McDermot (GCC School buildings).

A new noticeboard had been installed in the centre of Temple Guiting and the header board had been installed at Ford. Councillors agreed to have keyholders close to all 4 noticeboard locations so that residents could ask for access. **Action: Clerk to write note to be pinned to the noticeboards with contact details of key holder.**

VAS data was showing much faster vehicles at the bend by The Plough in Ford than anywhere else. **Action: Clerk to research speed cameras permitted by the police** as GCC Cllr Bradley noted that specific cameras were now permitted.

- 5. Minutes of the previous meeting.** Councillors approved the minutes of the previous meeting with the amendment to note that there are no batteries in the Ford VAS equipment. The Chairman signed the minutes. **Action: Clerk to post to the website.**
- 6. Clerk's Report to Councillors.** The clerk drew councillors' attention to the changes to planning regulations due to the December 24 introduction of a new method of calculating the number of houses needed which resulted in Cotswold District Council being required to build quadruple the number previously planned. These changes have made the main policies in the CDC Local Plan 'outdated'. CDC is revising the Plan and updating the mandatory 5-year land supply. The pre-existing Strategic Housing and Economic Land Availability Assessment had identified 2 sites in Temple Guiting - New Barn Farm and land behind The Sherry. They had been designated 'undevelopable' under the previous Local Plan but would now be reevaluated. Note: Development of the New Barn Farm site has since been approved.
- 7. Planning**
  - a. Comments between meetings.** Councillors to confirm that the comments are an accurate reflection of their views (see Clerk's report for details).  
[25/01603/FUL](#) Little Farmcote Cottage. Demolition of dwelling and outbuildings,

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erection of self-build detached dwelling, three-bay garage, and associated landscaping. TGPC posted comments covering its size, the size of the bay windows, the large, glazed doors, night sky protection and services and sustainability.

[25/01798/OPANOT](#) (General Permitted Development) Rook Pool Kineton Hill Prior Approval for the change of use from agricultural barn to commercial use. TGPC posted 'no objections' comment. Note: this application had been permitted after the agenda was distributed.

[24/3882/FUL](#) Little Farmcote. Conversion of outbuildings for use as annexe. 'No objections' comment submitted.

Councillors confirmed that the comments reflected their views.

**b. Councillors to consider the following applications and agree comments:**

[25/01920/FUL](#) Ford Hill Farm. Amended version of 22/02735/FUL (approved).  
Councillors agreed the following comments:

Councillors have no objection to the application in principle, however councillors have several concerns which have not been addressed. As previously stated:

1. The proposal does not specify all the materials to be used. Councillors expect that appropriate materials will be agreed with CDC Planning Officers before work starts and will comply with the Cotswold Design Code.
2. Crittall windows are specified in part of the building. While the aim is probably to increase the amount of light entering the house other, more suitable, windows should be specified.
3. Details of the materials and treatment of the historic Tallet steps have not been included and will need careful consideration to integrate them into the building. Councillors agree that these details should be defined before approval.
4. To preserve dark skies in this undeveloped area external lighting should reduce light spillage (i.e. downward lighting, in warm colouring, with automatic switching according to light levels and usage). Automatic night blinds were also advisable. The Crittall windows (if retained) in particular, were likely to be a source of extensive light spillage. must be managed to maintain dark skies as per the Cotswold National Landscape specifications.

**Action: Clerk to post to CDC Planning Portal.**

**c. Updates since the last meeting:**

[24/03111/FUL](#) The Stables, Kineton. Permission refused. The Chairman thanked Cllr Hanks and the clerk for their work on this application.

**8. New Councillor**

The candidate could not attend the meeting but had sent apologies.

**9. VAS extended guarantee.** Councillors decided against the extended guarantee for the battery-operated VAS.

**10. Insurance.** Councillors decided to renew the PC's insurance policy with Community First.  
Action: Clerk to arrange payment.

**11. Governance** (more details in the Clerk's report)

- a. GDPR.** Councillors decided to allocate appx. 4 extra clerk hours for the PC to be able to make a positive AGAR statement next year by carrying out a data audit. **Action: Clerk to carry out data audit and report to the PC at the next meeting.**

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- b. .gov.uk website and councillor/clerk email addresses.** Councillors agreed to hire Parish Online to acquire a domain name, transfer the current website to the new domain and set up emails for councillors and the clerk in preparation for the 2025/26 AGAR. **Action:** Clerk to work with Parish Online to create required website and email addresses.
- c. Community Governance Review (CGR).** No changes proposed. Councillors requested that the item be carried over to the next meeting. **Action:** Clerk to include in next agenda.

## 12. Financial position

A member of the public informed councillors that the pads in the defibrillators at Kineton and Temple Guiting should both be replaced in August. Councillors agreed that the member of the public would order the pads for delivery and billing to TGPC. The QR code on the TGPC website for donations to the village hall at the village hall was pointing to the TGPC account rather than the TG Recreation Society account. **Action:** Clerk to update.

**a. Financial position. Councillors noted the current financial position.**

Balances as at 17 July 2025:

Current Account (02503759): £10,063.57

Savings Account (07859616): £5,406.41

- b. Reconciliation.** Councillors accepted the reconciliation, which the Chairman signed.
- c. Cheque signing/Epay agreement and validation.** Councillors agreed to make the following payments:

Chq/Epay	Payee	Description	Value
Epay	M Freeman	Clerk's salary June/July	£313.40
Epay	HMRC	PAYE	£78.40
Epay	Steve Woolaston	Install header to Ford noticeboard and new noticeboard in village.	t.b.c. up to £300
Epay	Community First	Insurance premium 25/26	£306.25
Epay	M Freeman Exes.	GoDaddy .uk domain	£15.59
Epay	M Freeman Exes.	GoDaddy Wordpress rnl	£143.86

**Action:** Clerk to arrange payments.

## Report from GCC Councillor Tom Bradley

Clr Bradley noted that:

- GCC had invited all parish and town councils to complete a survey regarding the use of 20 mph limits in their locations. **Action:** Clerk to add to next agenda.
- A package for installing off-street EV charging points would be available in 2026.
- He could help to have potholes filled and other highways matters through the Linesman scheme and the local highways budget. More extensive works would be added to the 26/27 programme e.g. resurfacing. **Action:** All Councillors to provide ideas for work needed and forward to clerk to compile a list for Clr Bradley.
- The Build Back Better fund was no longer available.

The Chairman closed the meeting at 19.26.

**Date of next meetings:** 3<sup>rd</sup> September, 12<sup>th</sup> November, 7<sup>th</sup> January, 4<sup>th</sup> March, 6<sup>th</sup> May 2026.  
Meetings will be held at 6.30 p.m. unless otherwise agreed.

Signed .....

3<sup>rd</sup> September 2025

Chairman

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