

**Clerk's Report for
Wednesday 3rd September 2025**

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Agenda item 8 (a) - Budget v Actual – with current planned expenditure

| | Budget 25/26 | At Aug 25th | Expected EOY | Notes | Difference % |
|--|-----------------|----------------|--------------|---|--------------|
| Council expenses (inc audit, website, PATA) | 500 | 84.58 | 500 | PATA fee increase, £300 new website | 0 |
| Parish Maintenance | 500 | 1654.82 | 2700 | Inc earthwatch and new noticeboards. Phoneboxes to come. 'Estate' tree guard and plaque. | 440 |
| Allotment Mgt | 100 | 0 | 100 | Connect water? Bowsers? | 0 |
| TG Rec Soc Grant - VH mtce | 2350 | 1500 | 1500 | | -36.17 |
| TG School donation | 650 | 650 | 650 | | 0 |
| St Mary's Burial grds dtn | 650 | 650 | 650 | | 0 |
| TG Rec Soc rent | 70 | 70 | 70 | | 0 |
| Subs (GAPTC, CPRE) | 200 | 176.72 | 177 | | -11.64 |
| Clerk's salary (inc Tax) | 2750 | 976.95 | 3000 | 8 months to go plus NALC increase and upgrade, xtra for GDPR | 9.09 |
| HMRC NI payments | 100 | 162.00 | 750 | inc to £74 p.m. | 650 |
| Audit (inc Xs) | 250 | 210 | 210 | | -16 |
| Insurance | 340 | 306.25 | 306 | | -9.93 |
| Praedium Property | 100 | 50 | 100 | | 0 |
| Training | 250 | 90 | 250 | New councillor, planning | 0 |
| Other Local Donations | 500 | 0 | 0 | | -100 |
| Legal Fees | 1000 | 0 | 1000 | | 0 |
| Road safety (VAS) | 0 | 0 | 3500 | New solar VAS? | ∞ |
| Neighbourhood Development Plan | 0 | 0 | 0 | | 0 |
| Total budgeted / actual expenditure | 10310 | 6581.32 | 15463 | Excess: 5152.97 | 49.98 |
| Bank balance 25 Aug 25 | | | 14078 | | |
| CDC Precept pt 2 due September | | | 1928 | | |
| Total income 2025/26 | | | 16006 | | |
| Leaving reserves of | | | 543 | | |

| | Budget 25/26 | At Aug 25th | Reduced expected EOY | Notes | Diffce as % of budget |
|---|-----------------|----------------|-------------------------|--|--------------------------|
| Council expenses (inc audit, website, PATA) | 500 | 84.58 | 500 | PATA fee increase, £300 new website Inc earthwatch and new noticeboards. Phoneboxes postponed. Basic tree guard and plaque. | 0 |
| Parish Maintenance | 500 | 1654.82 | 1700 | | 240 % |
| Allotment Mgt | 100 | 0 | 0 | | 0 |
| TG Rec Soc Grant - VH mtce | 2350 | 1500 | 1500 | | -36.17 % |
| TG School donation | 650 | 650 | 650 | | 0 |
| St Mary's Burial grds dtn | 650 | 650 | 650 | | 0 |
| TG Rec Soc rent | 70 | 70 | 70 | | 0 |
| Subs (GAPTC, CPRE) | 200 | 176.72 | 177 | | -11.64 % |
| Clerk's salary (inc Tax) | 2750 | 976.95 | 3000 | 8 months to go plus NALC increase and upgrade, xtra for GDPR | 9.09 % |
| HMRC NI payments | 100 | 162.00 | 550 | inc to £74 p.m. | 450 % |
| Audit (inc Xs) | 250 | 210 | 210 | | -16 % |
| Insurance | 340 | 306.25 | 306 | | -9.93 % |
| Praedium Property | 100 | 50 | 100 | | 0 |
| Training | 250 | 90 | 150 | New councillor, planning | -40 % |
| Other Local Donations | 500 | 0 | 0 | | -100 % |
| Legal Fees | 1000 | 0 | 1000 | | 0 |
| Road safety (VAS) | 0 | 0 | 0 | No solar VAS. | 0 |
| Neighbourhod Development Plan | 0 | 0 | 0 | | 0 |
| Total budgetted / actual expenditure | 10310 | 6581.32 | 10563 | | 252.97 2.45 % |
| Bank balance 25 Aug 25 | | | 14078 | | |
| CDC Precept pt 2 due September | | | 1928 | | |
| Total income 2025/26 | | | 16006 | | |
| Leaving reserves of | | | 5443 | | |

Agenda item 8 (c) Reconciliation

| | | | | |
|---------------------------------------|---------------------------|--|----------|---------|
| Bank Reconciliation | | | | |
| | | | | |
| Period 1 April 2025 to 25 August 2025 | | | | |
| | | | | |
| Current account 02503759 | | | | |
| | Balance at 25 August 2025 | | 8668.63 | |
| Deposit account 07859616 | | | | |
| | Balance at 25 August 2025 | | 5409.83 | |
| Less outstanding cheques | | | | 0 |
| Reconciled balance | | | 14078.46 | |
| | | | | |
| Cashbook summary | | | | |
| Opening balance 1 April 2025 | | | 14892.59 | |
| Add receipts to date | | | 5993.56 | |
| Less payments to date | | | | 6807.69 |
| Cashbook balance | | | 14078.46 | |
| | | | | |
| Signed: | | | | |
| | | | | |
| Chairman | | | | |
| | | | | |
| Clerk & RFO | | | | |
| | | | | |
| 3rd September 2025 | | | | |
| | | | | |

Agenda item 10 - New Councillor co-option

Notes from NALC:

Candidates standing in local council elections must submit to the Returning Officer a form (prescribed by Part 7 of paragraph 1 to Schedule 2 of the 2006 Rules) which (a) confirms their consent to nomination and (b) includes a declaration that they meet the aforementioned statutory qualifications to stand for election. Candidates who wish to be co-opted onto a local council are not subject to such requirements. To ensure that councils consider for co-option only those candidates who are eligible to be councillors, NALC recommends that councils require candidate(s) for co-option to declare or certify in writing that they meet the criteria for eligibility set out in section 79 of the 1972 Act and are not disqualified under the 1972 Act. A council may need to investigate or obtain evidence about a candidate's eligibility to be a councillor if this is challenged.

A local council may wish to indicate that people with specific skills and expertise (e.g. accountancy, HR, Planning) are particularly welcome to apply. This should not be part of the formal notice, and it must be clear that people without those skills are still eligible to apply. In cases where there are more candidates than vacancies, a council will need to fairly consider who to co-opt and such skills and expertise may be taken into account according to a council's particular needs.

Where the number of candidates is less than or equal to the number of vacancies, the candidates shall be appointed to the council if they meet the section 79 eligibility criteria and they are not disqualified.

Decision making

Decisions made by a local council about whether or not to co-opt when vacancies remain unfilled after an ordinary election and who to co-opt when any casual vacancy arises should be transparent. In NALC's view, it would be difficult for a local council to argue that there are special reasons that justify excluding the public during a council meeting when it is making decisions about a matter of public interest, such as co-option. Decisions about co-option, which are made at council meetings when the public has been excluded, will not eliminate the need for a council to explain, for example, to unsuccessful candidates, the reasons for its decisions.

Councillors will be able to ask questions of the candidates at the meeting.

Agenda item 11 - Accidents and Speeding at Ford.

The VAS readings show that speeding incidents are highest on the way out of Ford at The Plough. There are a number of options for further action:

Community Speedwatch – trained volunteers who monitor data and provide it to the police for follow up. The police will usually follow up with a letter to drivers caught speeding with Community Speedwatch cameras. Repeat offenders will get a second letter and, if there is a third offence, a visit from the police. Unfortunately, the presence of Speedwatch volunteers (they have to be in high vis) usually slows drivers down so the readings are not necessarily a true reflection of the normal speeds. It requires volunteers who have the time for training and then to stand at the roadside. For more information: [Community Speedwatch | Gloucestershire Constabulary](#)

Autospeedwatch. This replaces volunteers with a special camera which could go on the post already used for the VAS equipment. Some counties allow police to connect direct to the Autospeedwatch cameras, but Gloucestershire police is NOT one of them. Data can be provided to the police manually. The data is already sorted into the most frequent offenders so the police have less work to do. It only operates in daylight hours as it's solar powered, but can have a solar booster for wet weather. Price for the unit plus the first year's data subscription is £779 (ex VAT). Annual subscription for yr 2 onwards is £179 + VAT. See [Autospeedwatch](#) for more details.

As the PC now has comprehensive data re the speeds regularly reached at the corner, GCC could be approached again for further help in reducing speeds in the area.

Agenda item 13– Tree guard and plaque for Coronation beech on ‘the green’.

Style: **Estate tree guard**

| | |
|---|--|
| Black Country 1.5m tall and 60 cm diameter | £130 + VAT + Delivery |
| Designermetal.co.uk | No reply |
| Paddockfencing.com 1.5m x 45 cm diameter | £286.61 + VAT + Delivery Inc 3 stakes |

Style: **Basic tree protector – example prices**

[Gardener supplies](#), has several, prices include VAT, including:


1.2m plastic mesh guard £1.98

1.46 biodegradable guard £7.14
 1.2m weld mesh £23.00 cut to size
 Strim protectors also available appx £3

[Ultimate one](#), has similar options, prices including VAT, include:

1.2m x 300mm weld mesh guard £27.90 Preformed (also have black pvc coated weld mesh)

Commemorative plaque Draft text: 'This tree was planted to commemorate the coronation of King Charles III on 6th May 2023'.

| | |
|--|---|
| <p>Brunel engraving Moulded, metal engraved plate on wood style moulded holder.</p> | <p>6" x 4" Steel £99.74 + VAT inc stake and proof 8" by 6" Steel/brass £122.48 + VAT inc stake and proof</p> |
| <p>Sign-maker.co.uk Moulded, metal engraved plate on wood style moulded holder</p> | <p>6" x 4" steel £58.37 + VAT 6" x 4" brass £73.08 + VAT</p> |
| <p>Sign-maker.co.uk Specialised Coronation plaque Made from engraved acrylic laminate, includes stake.</p> | <p>£35.83 + VAT</p> |
|  | |
| <p>UK Memorials</p> | <p>Is the same company as Sign-maker</p> |

Agenda item 14 - Phone box restoration

I have contacted the following professional restorers:

[Unicorn restorations](#) – will advise on spares and painting works required (from photographs), and provide spares and paint. However, local residents/a painter-decorator would have to do the work.

[The Kiosk Restoration Process – Remember When UK](#) (restored a phone box in Stow).

Fully booked until November 2026.

[Phone Box Restorations — L Carr Contractors](#) Yorkshire so not available here.

Example quotes from dedicated phonebox restorers:

| £2995 + | £5295 + |
|--|---|
| <p style="text-align: center;">Our most popular renovation service for the K6 Red Telephone Box, perfect in your home, office, or just about anywhere!</p> <ul style="list-style-type: none"> Kiosk stripped out of glass and remaining fittings Blasted back to bare metal, De-greased Painted with 1 coat of red oxide primer and at least 3 coats of red BS539 enamel Re-glazed with 6.5mm safety glass. (No internal glazing frames) Hand screen-printed TELEPHONE transoms in 6.5mm safety glass PUSH/PULL safety glass panel Restored hinges and door pull handle 1-piece black wallboard Gold painted crowns | <p style="text-align: center;">The K6 is fully restored to "Listed Specification" using original features where possible or newly manufactured components made to original specifications. Complete with original Jubilee interior</p> <ul style="list-style-type: none"> Kiosk stripped out of glass and remaining fittings Blasted back to bare metal & De-greased Painted with 1 coat of red oxide primer and at least 3 coats of red BS539 enamel Re-glazed with 4.5mm safety glass Original Hand cast glazing frames Brass tapered glazing pins Brass shackles Hand-stitched chrome leather restraining straps Original TELEPHONE transoms PUSH/PULL safety glass panel Restored hinges and door pull handle Full Original Jubilee Interior Gold painted crowns |

Professional painters and decorators would need to quote for labour costs if volunteers are not available. Paint prices are as follows for the correct colour and type of paint:

| | | |
|-------------------------|----------|-------|
| Red 539 red gloss paint | 1 litre | 25.97 |
| Red 539 red gloss paint | 5 litres | 96.01 |
| Red oxide primer | 1 litre | 24.19 |
| Red oxide primer | 5 litres | 87.99 |

Gold and/or black paint may also be needed.