

TEMPLE GUITING PARISH COUNCIL

Serving the residents of Barton, Farmcote, Ford, Kineton and Temple Guiting
also Bemborough, Jackdaws Castle, Pinnock and Trafalgar.

The next **meeting of Temple Guiting Parish Council** will be held on **5th March at 6.30 pm.**
in the village hall.

This meeting is open to all members of the public and the press.

Published 28th February 2025

AGENDA

- 1. Apologies for absence.**
- 2. Declarations of interests relating to matters on the Agenda**
- 3. Points from the floor**
- 4. Approval of the previous meeting's minutes and signing**
- 5. Chairman's announcements**
- 6. Clerk's Report to Councillors** (including information for discussion at agenda items 7 (a), 7 (b), 7 (c), 8, 9, 10, 11, 12 (b), 13)
- 7. Governance**
 - a. **Code of Conduct.** Councillors to decide whether to approve the new Code of Conduct. Copy included in the Clerk's Report.
 - b. **GDPR /ICO registration** Councillors to decide whether to register with the Information Commissioners Office. See the Clerk's Report for information.
 - c. **Risk Management review.** Councillors to decide whether the current Risk Management plan is adequate.
 - d. **Asset review and inspections.** Councillors to review the asset list and inspections register. Councillors to approve the document.
- 8. Planning** (see details in the Clerk's Report).
 - a. **Comments between meetings.** Councillors to confirm that the comments are an accurate reflection of their views. Full details of comments are available in the Clerk's Report:
[24/3882/FUL](#) Little Farmcote. Conversion of outbuildings for use as annexe. No objections comment submitted. See Clerk's Report for details.
[24/0057/CWS75M](#) Oathill Quarry. Application to maintain increased export limits for further 3 years. Objection comment submitted. See Clerk's Report for details.
 - b. **Councillors to consider the following applications and agree comments:** None
 - c. **Updates since the last meeting:** None.
- 9. Cotswold National Landscape Board River water testing.** Councillors to decide whether to take part in this programme and, if so, to assign responsibility to individuals. See Clerk's Report for details.
- 10. Replacement noticeboard for the 'village green'.** Councillors to decide whether to replace the noticeboard in Temple Guiting. One similar to the new noticeboard in Ford would be suitable (£826.70 inc VAT). Installation would be needed (appx £200).

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11. Sign on allotment gate

The Risk Management report advised on the possible need for users to close the allotment gate. A selection of signs is listed in the Clerk's report. Councillors to decide whether to fix a sign to the gate and, if so which one.

12. Financial position

- a. **Financial position.** To review current financial position.

Balances as at 28 February 2025:

Current Account (02503759): £10,911.58

Savings Account (07859616): £5,378.16

- b. **Reconciliation.** Councillors to consider the reconciliation in the Clerk's report.

- c. **Cheque signing/Epay agreement and validation**

The following payments to be approved:			
Chq/Epay	Payee	Description	Value
Epay	M Freeman	Clerk's salary January/February £190.30 p.m.)	£380.60
Epay	HMRC	PAYE	£11.20
Epay	Greenbarnes	New noticeboard for 'Village Green'	
Epay	ICO	ICO registration	£52
Epay	GAPTC (£45) and/or Nimble (£17)	New councillor training	

Transactions between meetings:			
Bank deposits received:		Direct debits paid:	
Interest on savings account	£8.00	PATA Payroll services	£31.05

13. New Councillor

- a. Nominations for a new councillor were due by February 20th. One nomination has been received. See Clerk's report for information. Councillors to decide whether to co-opt the nominee.
- b. Councillors to decide whether to enrol the new councillor on the 'New Councillor's toolkit' training. GAPTC's next course is scheduled for 8th April 2025. A shorter course is also available on-line on demand.

END OF PUBLIC MEETING (all public to leave the room for the last item)

14. Clerk's review and appraisal

Closed meeting to consider the performance appraisal of the clerk.

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Next meeting: The next meeting will be held on 14th May, when two meetings will take place - the Annual Parish Council Meeting, followed by the Annual Parish Meeting. The Annual Parish Council Meeting will take place at 6.30 p.m. and the Annual Parish Meeting will start at 7.30 p.m.