

TEMPLE GUITING PARISH COUNCIL

Serving the residents of Barton, Farmcote, Ford, Kineton and Temple Guiting
also Bemborough, Jackdaws Castle, Pinnock and Trafalgar.

Minutes of Temple Guiting Parish Council Meeting

Held on Wednesday 3rd July 2024 at 6.30 pm in the village hall.

Councillors present: Kate Mather, Michael Krier, Jayne Ewart-Perks, Samantha Baber-Scovell, Lorna Eayrs.

Public: Four members of the public attended.

GCC Cllr MacKenzie-Charrington and CDC Councillor Len Wilkins attended.

- 1. Apologies for absence:** Apologies received from Cllrs Gower and Morrissey in advance.
- 2. Declarations of interest in items on the Agenda (Localism Act 2011):** None.
- 3. Points from the floor:** None.
- 4. Approval of the previous meeting's minutes and signing.** The Council approved the draft minutes and the Chairman agreed to sign the minutes. **Action: Clerk to post to website.**

5. Chairman's announcements. The Chairman asked CDC Cllr Les Wilkins to report to the meeting. Cllr Wilkins reported that:

- There had been problems with rubbish collection in some parts of the district. Since the changed schedules. These had been caused by a vehicle breakdown and by vehicles being full by the time they reached the North Cotswolds.
- The Planning Enforcement team was now operating with two members.
- Some ballot papers were missing from some postal votes but voters could arrange to vote by phoning the CDC Election Monitoring office instead.
- Fly-tipping guardians were needed for 'hotspots' identified by CDC .
- The children's holiday activities and food programme (HAF) was running again this year and any child can attend. The programme is funded by GCC.
- The Sewage Summit on July 14 would cover issues on rivers between Cirencester and Bourton. Overflow into rivers was possibly the result of too many new houses being built without the necessary infrastructure to accompany them.

The Chairman thanked Cllr Wilkins and asked Cllr MacKenzie-Charrington to speak. He reported that:

- Further long-term road closures (partial and full) were scheduled in Moreton to enable National Grid to install cabling the length of the high street to the new estate to the south between 9 September and 13th December. The amount of disruption had been reduced by the Councillor's campaign to lay some of the cable under the pavement instead of under the road.
- Potholes – many smaller holes had been filled although some remained. New equipment was better at resurfacing an area and 'Spotfix' teams had permission to fix un-registered potholes that they found in the roads.
- Some of the Build Back Better funds were still available. They were to be used for projects with children (£3000) and for community Assets (£10,000).
- The 'Robin' bus service was being extended. Fare are £2 per trip and passengers are collected from a specific point on the route.

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The Chairman then announced:

- The new noticeboard at Ford would soon be installed
- Further modifications had been made to the application to develop the New Barn Farm site.
- The proposed improved lease length for the Village Hall was hindered by the short lease for the Recreation Field as it was not adequate for the grant applications needed to improve the facilities.

The Chairman also reminded attendees that the annual Safari Lunch (not supper) would be held on 25th August and the Annual Quiz would be held on 9th October.

6. **Clerk's Report** Councillors noted that items in the clerk's report would be referred to at agenda items 7, 9 (b), 10, 12, 15, 17 (b) and 17 (e).
7. **Internal Audit Report** Councillors agreed to the following recommendations:
 - review Risk Management policy annually
 - review salary annually to ensure in line with NALC scales
 - include statement that each meeting is open to press and public on the agenda
 - update GDPR policies (currently dated May 2018)

Councillors reviewed the Risk Management policy and the Risk Inspection Assessment and re-allocated monitoring tasks. Councillors agreed to dispose of the non-functioning printer and laptop.

Action: Clerk to update documents as recommended and dispose of equipment sustainably.

8. **Training.** Cllr Morrissey had registered to attend the 'Preparing a neighbourhood plan' training provided by Locality. **Action: Clerk to include review of course in the next agenda.** Councillors agreed to allocate £45 to training in Biodiversity and climate action but no councillors were available. However, the Clerk could attend and would report back to the meeting. **Action: Clerk to include in the next agenda.**

9. Planning

- a. **Comments between meetings.** Councillors agreed that the comments posted between meetings for application 24/01511/FUL Cotswold House, correctly represented councillors' views.
- b. **Councillors to consider the following applications:**
24/00066/FUL New Barn Farm. 21 new drawings added in June. A summary of changes was provided in the Clerk's report. Councillors agreed that they were keen to support this application, which now included better management of biodiversity as well as solar panels where possible (i.e. not on rounded roofs). **Action: Clerk to post comments of approval.**
- c. **Status of recent applications.** Councillor noted that the application for replacement of 5 barns with one was still awaiting decision and that the works to the main farmhouse were due to be heard at appeal shortly.

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- 10. Changes to Standing Orders to clarify wording with ref to Ward's Piece planning application.** Cllr Krier said that he had discussed the two relevant paragraphs with GAPTC. They had not been able to clarify their application. **Action: Clerk to review with CDC.**
- 11. Insurance.** Councillors agreed unanimously to take up a three year arrangement for insurance from Community First, this being significantly more economical than other providers. **Action: Clerk to arrange payment.**
- 12. CPRE membership.** Councillors decided unanimously to take up membership of CPRE at the minimum donation - £60 p.a. **Action: Clerk to arrange payment.**
- 13. Overhead fibre optic cable request for support.** New broadband cabling was being installed in nearby parishes using overhead cables as there was no legal restriction on this approach. A letter had been received from a campaign requesting that this be replaced with underground cabling, as had been used in Temple Guiting parish. Councillors agreed unanimously to support this campaign. **Action: Clerk to write to the campaigners to add the Parish to their supporters.**
- 14. 20's Plenty campaign support.** While Councillors were not in favour of a 20 mph speed limit in the village, Councillors agreed that it would support the campaign to enable other villages to obtain a 20 mph limit at a lower cost than currently if appropriate for their locations. **Action: Clerk to write to the campaigners with support for GCC to allow 20 mph limits throughout Gloucestershire where requested.**
- 15. VAS post.** Councillors decided to agree height and width with GCC and to buy and install the post if GCC did not provide one. **Action: Cllr Baber-Scovell to check required dimensions. Clerk to check with GCC and arrange purchase and installation of an acceptable pole.**
- 16. Ford post box.** Cllrs Baber-Scovell and Ewart-Perks had marked a preferred location for the postbox and noticeboard, located where it was safe to stand and crossing the road was less dangerous than the current position. However, this land is not public according to Post Box officers. **Action: Cllrs Baber-Scovell and Ewart-Perks to review.**
- 17. Financial position**
- a) **Financial Position.** Councillor noted the current balances.
- b) **Reconciliation.** Councillors approved the reconciliation in the Clerk's Report and the Chairman agreed to sign it.
- c) **Cheque signing/Epayment agreement and validation.** Councillors agreed unanimously to make the payments below:

The following payments to be approved:			
Chq/Epay	Payee	Description	Value
Epay	M Freeman	Clerk's salary May/June @£178.50 p.m.	£357.00
Epay	GAPTC	Internal audit fees 23-24	£185.00
Epay	GoDaddy	Managed Wordpress annual subscription	£143.86

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Epay	Community First	Insurance 2024 25	£306.79
Epay	CPRE	Annual membership Min £5 p mth.	£60.00
Epay	t.b.d	Heavy duty pole for new VAS – budget figure plus installation appx £250.	t.b.d

Action: Clerk to arrange payments.

d. Payments between meetings. Councillors noted the agreed payments between meetings and the bank deposits received.

e. Budget v actual. Councillors noted the figures in the Clerk's Report and agreed that the actual figures were consistent with the budgeted amounts.

There being no further business the Chairman closed the meeting at 19.50.

The next meeting will take place on Wednesday 4th September 2024 at 6.30 p.m.

Signed K M Mather
Chairman

4th September 2024

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