

TEMPLE GUITING PARISH COUNCIL

Clerk's report for July 3rd Meeting

Item 7 - Internal auditors report.

* The current (2019) Risk Management Policy is available below. It should be reviewed to determine whether any changes are necessary:

* NALC 2023 – 24 rates are available here: [Pay scales-2023-24.pdf](#) 2024 – 2025 rates have not been agreed yet. Rate currently paid is £12.06 per hour x 15 hours. 2023 – 24 rate is £13.06 per hour.

* GDPR policies are currently dated May 2018: [Policies | Temple Guiting Parish Council](#) The model policies have not been changed in the interim but should be checked and the date changed

Item 7 – Risk Management Policy .

Sent separately as it's in landscape format.

Item 9 (b) – Planning application – New Barn Farm

Email received from the architects/planners:

Grant Baylis

From: grantbaylis@morganelliot.co.uk

To: Temple Guiting Parish Council

Fri, 28 Jun at 20:57

Good Evening, Ms Freeman,

I hope and trust you are well. You were on my list of people to email.

The number of documents uploaded is reflective of the number of updates to the design package. We have made some design changes to the units and alterations to the landscaping. The changes are made to adhere to comments received during the consultation process.

In addition to the number of plans already updated, there are further documents/plans to be sent these will include:

- An updated BNG Calculation;
- Sustainability Report; and
- Off-site highway works plan (as requested by GCC).

Below is also a general summary of the changes that I trust is helpful.

1. Ecology and landscaping

The applicant's ecologist has provided further clarity with regard to the bats found on site and the assumed impact from roof lights.

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In addition, we have sectioned off the planting from private gardens to ensure the planting can be maintained and captured within the 30-year management plan (to be conditioned) that secures the Biodiversity Net Gain (BNG) on site.

Furthermore, the declining remnant 'Orchard' trees found in Group 5 of the Arb Impact Assessment (AIA) have now been replaced with 8 fruit trees near the sustainable drainage system between Barn N's back garden and the School. The ecologist raised concern that the five trees were not replaced.

The AIA describes the existing fruit trees as: "*Declining remnant orchard trees. One tree dead. Well-spaced single specimens of low amenity value*".

The applicant's ecologist is currently updating the Biodiversity Net Gain calculations to exclude the private garden areas. It's still envisaged that the BNG on site will be in excess of 50%, but I will confirm as soon as the calculations have been updated.

Actioning the above meant that we had to update landscape plans.

2. Heritage and Design

With regards to the design of buildings, we have actioned a number of changes following the comments received by the conservation officer.

Site

- We have instructed Resi-Resolve to provide a sustainable assessment and have included solar roof tiles.

The sustainable report is currently being finalised and will be issued to the case officer and the Parish Council by your meeting on Wednesday.

The site plan now includes panels for Units 1-3 and Barn N. Unfortunately, Units 4 + 5 has a curved roof so cannot accommodate these tiles.

- To the south of Barn N, to the right of the access point, we have indicated the wall being removed and rebuilt on plans so that there is no double boundary.

Barn N (Conversion/Refurbishment project)

- We have reinstated the linear shed to its original dimensions and proposed to use the existing materials, where possible. Previously it was proposed to replace this dilapidated linear structure with something slightly wider so a vehicle could be stored out of sight. The conservation officer considered this inappropriate.
- On the south elevation we have removed the full-length dormer window. This was considered out of character for the property, so we have removed this window entirely.
- On the north elevation, we have substituted flanking doorways for the playroom with vertical slot windows. We have also done the same for the study and utility room. The flanking doorways were considered out of character by the conservation officer.

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- On the lower, eastern end of the north elevation we have retained the open frontage (as recommended by the conservation officer) on the ground floor and set glazing behind the line of the existing posts.

Dutch Barn

- We have rethought the fenestration of the Dutch Barn. This was required because the conservation officer was concerned about the number of windows.

3. Sustainability

As highlighted previously, and following comments received by the Parish and the Conservation Officer, we have explored the opportunities for energy generation on-site. Resi-Resolve were instructed to carry out a sustainability assessment including a full SAP calculation.

Overall, the final specification now includes air source heat pumps and solar panels (tiles).

The final specification has been designed to enable each dwelling to achieve an A-rated Energy Performance Certificate (EPC). An A-rated EPC is considered exemplary because it signifies that a property is exceptionally energy efficient, resulting in lower energy consumption and reduced utility costs.

The development is now regarded as a zero-carbon-ready development and is now considered one of the most sustainable developments of this type that the Cotswolds has seen.

4. Highways

With regards to Highways, we have discussed some off-site improvements with GCC; as per below:

A plan is due to being prepared by the applicant's transport consultant, a snippet is provided below. Overall, it has been agreed that the works should include:

- The resurfacing of the area on Temple Guiting Road (circa 90sqm)
- planing off the existing surface course
- resurfacing of this section of carriageway
- white lining to be replenished at the junction with Temple Guiting Road
- clearing out the gully pot on the southern kerbline of the junction of Mill Lane/Temple Guiting Road

The estimated cost of works for the highway works requested by the highway officer may be up to £20,000 plus VAT.

To confirm, GCC so no issue with the two access points and appropriate visibility has been proposed.

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5. Conclusion

I believe the above serves as a comprehensive summary of all the modifications, and I am more than happy to address any further questions the Parish may have regarding the changes. I am available on Wednesday should you find it necessary for me to come and attend the meeting.

Regarding the response from the Parish, we are grateful that there has been no significant opposition raised. It would be highly appreciated if the remarks could express support for the development, especially considering our firm belief that this proposal now embodies the most thoughtful and high-quality plan that the site is likely to witness.

We have tried our utmost over the last 18 months to overturn the concerns of the conservation officer, however, his desire for single-storey properties is something that would not secure the conversion of the heritage asset. It's considered unviable.

A supportive response would significantly contribute to the realisation of this sustainability proposal.

Kind Regards,

Grant Baylis BSc (Hons), MSc, MRTPI, BwN Assessor

m: 07795 247951

e: GrantBaylis@morganelliott.co.uk

Item 10 - Changes to Standing orders

Cllr Krier referred in his email to standing orders dated 2018. Section 13 of the current TGPC Standing Orders (dated May 23) says:

CODE OF CONDUCT AND DISPENSATIONS

- a All Councillors and non-Councillors with voting rights shall observe the code of conduct adopted by the Council.
- b Unless he has been granted a dispensation, a Councillor or non-Councillor with voting rights shall withdraw from a meeting when it is considering a matter in which he has a disclosable pecuniary interest. He may return to the meeting after it has considered the matter in which he had the interest.
- c With regard to planning applications – if there is a personal interest – a statement can be made to the Parish Council meeting but the person must leave the meeting while discussions take place.

That would appear to cover the situation. Your pecuniary interests include:

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- * your family would gain from a successful application.
- * Wards Piece is listed on your Register of Interests.
- * the Land Registry has not yet transferred the land into your son's name so you are still the registered owner.
- * you declare an interest in the below email.

From:michael@krier.photography
To:'Temple Guiting Parish Council','Kate Mather'

Wed, 27 Mar at 21:01

Good evening both,

Thanks Maxi - I am aware of this PIP enquiry!
Should you deem a site visit necessary, please liaise with me and I'll ask Aidan if he wants to be present and/or the Planning Consultant.
I will, I guess have to declare an interest!

TGPC's Code of Conduct is dated May 2022 and is based on the 7 Principles of Public Life (The Nolan Report - Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty, Leadership). Among other items, councillors must at all times demonstrate honesty and not bring the authority into disrepute. Since then the LGA has initiated a 'Civility & Respect' programme which aims to address some of the issues facing councillors at all levels. Training is available via GAPTC. A commitment to training is part of the code available for adoption by councils.

Item 12 – CPRE membership

The TGPC Quarry Working Group has benefited from support from CPRE in the past. A member of the public requested that councillors consider joining CPRE. Information about CPRE can be found here: [What we care about - CPRE](#) and local information is available here: www.cpreglos.org.uk

CPRE's work is focused on:

- * Current campaigns – Rooftop solar, hedgerows, what gets built where, climate emergency
- * Nature and landscape
- * Better places to live
- * Litter and recycling
- * Farming
- * Sustainable transport
- * Climate change and energy

The latest newsletter from CPRE Glos is here: <https://mailchi.mp/cc35ebb1440b/june-newsletter?e=b411fdda67>

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Item 13 –Support for campaign against overhead fibre optic cabling

The following email has been received:

David Dunbar

From:davidljdunbar@gmail.com

To:David Dunbar

Bcc:templeguitingparishcouncil@yahoo.co.uk

Mon, 24 Jun at 20:47

Dear fellow Cotswold District residents,

You may recall that I wrote to you back in January this year about the threat of unwanted and unnecessary overhead fibre optic cable and pole installations.

I am pleased to say that there has been some progress in the interim with our resistance campaign against the installation of the poles.

Firstly, here in Willersey, only 6 of the planned 15 poles have been installed. We last saw the installation company, Full Fibre Ltd, just before Christmas. We had a small picket force in place at the location they were aiming for, and after reviewing the situation they photographed the pickets and left. They have not returned. We dare to wonder whether something has happened to spook the company and deter them from trying to install any more poles in this area.

Secondly, our friends in nearby Broadway have succeeded in getting a Judicial Review granted which will look into the procedures followed by their District Council (Wychavon) in order to challenge their lethargy in allowing the installation of poles in their village. Broadway is, like Willersey, in the Cotswolds Area of Outstanding Natural Beauty. The Judicial Review is scheduled to take place in October and its outcome will impact on all communities nationwide which are situated within Areas of Outstanding Natural Beauty or other protected areas. I believe this will include the majority communities within Cotswold District.

My apologies to those of you who fall outside the Cotswolds AONB. I very much hope that the Judicial Review will nevertheless spur CDC into applying the correct levels of oversight to all proposed developments of this kind within their boundaries, including any in your communities.

Unfortunately there is a cost associated with the conduct of the Judicial Review. The Broadway residents have accordingly set up a crowdfunding page in order to raise approximately £10,000 to finance this. At the time of writing, the sum donated has quickly passed £3,600, and we are optimistic that the required amount will be achieved.

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We in Willersey are doing our best to support Broadway in their fundraising activities. I attach a copy for your information of the posters and leaflets which we have produced in aid of our efforts. We had a stall at our recent village Farmers Market during which we received a modest amount in cash donations plus numerous undertakings by villagers to make online donations. We will continue with this and other fundraising efforts until the required amount is raised.

In view of the nature of this scourge, which is presently afflicting or threatening all areas nationwide, you may wish to contribute to the fund, either directly or via similar fundraising activities to ours and Broadway's. I therefore reproduce below the crowdfunding page address and a QR code which opens the same page:

www.crowdjustice.com/case/save-visual-amenity-in-aonbs/

In conclusion, please bear in mind that Broadway's action will have a nationwide impact on all communities situated within Areas of Outstanding Natural Beauty or other protected areas. If they succeed with the Judicial Review this will be a gamechanger in requiring that all District Councils including our own correctly use their powers in subjecting plans of this nature to the full authority of planning regulations. This must be good news for those of you who have not yet been afflicted by this blight.

Regards,

David Dunbar.

Link to leaflet: [Over head fibre optic cables Leaflet.docx](#)

Item 14 – Support for 20 mph limit to be available to all villages in Gloucestershire that want it.

Email from organiser:

My name is Joanne Piper-Bourn, and I am the Chairman of Mickleton Parish Council. Mickleton Parish Council voted to support 20's Plenty in our village, and Gloucestershire, back in 2022. I am emailing you today to ask if your council has officially passed a motion to support 20's Plenty in Gloucestershire and your immediate area.

Adrian Berendt, of the 20's Plenty campaign, recently gave a networking session regarding the difficulty in trying to implement 20mph speed limits for residential roads in Gloucestershire communities. Many parish and town councils have already voted through a motion supporting 20mph for their communities, but have had no response. We need to work together to try to implement policy change at county level.

I would appreciate a response of:

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In support

Not in support

Motion passed

Motion to be passed

Please send copies of your motions to your county councillors and [Dave Norman, Cabinet Member for Fire, Community Safety and Libraries](#) AND to Cllr.Joanne.Piper-Bourn@MickletonParishCouncil.gov.uk

Link to presentation and motion for further information:
[Parish_council_motion_and_briefing_Mar-23.docx\(live.com\)](#)

Item 15 – VAS post

TGPC has already approved and bought a new, solar powered VAS for the southern end of Ford. The current post is not strong enough to take the weight of the new equipment and the location is not ideal for capturing sunlight. The existing post will need to be removed and a new one placed in a better position which still meets GCC Highways' requirements. The post for the other solar VAS is 90mm diameter but the length of the new post still needs to be specified. Sample prices are:

Supplier	Width	Length	Price ex VAT	Notes
www.signtradesupplies.co.uk	89mm	3m	£83.32	3.25mm wall thickness, coated aluminium (rust free), accessories available.
www.road-signs.uk.com	89mm	Min 4 m	£128.17	Coated aluminium (rust free)
www.road-signs.uk.com	89mm	3m	£91.13	Galvanised steel, finial available
www.roadsignsdirect.co.uk	89mm	Min 3.5 m	£47	3.20mm wall thickness, galvanised steel

Budget will also be needed to install the post.

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Item 17 (b) – Finances - Reconciliation

Temple Guiting Parish Council

Bank Reconciliation

Period 1 April 2024 to 28 June 2024

Current account 02503759		
Balance at 28 June 2024	9138.83	
Deposit account 07859616		
Balance at 28 June 2024	5349.40	
Less outstanding cheques		0
 Reconciled balance	 14488.23	
 Cashbook summary		
Opening balance 1 April 2024	11338.35	
Add receipts to date	9917.51	
Less payments to date		6767.63
 Cashbook balance	 14488.23	

Signed:

Chairman

Clerk & RFO

3rd July 2024

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Item 16 (d) - Budget v. Actual

Temple Guiting Parish Council Budget 2024/25 v actual July 2024

	Approved for 24/25	Expenditure inc July items	Notes	Over budget
Council expenses	400	170		
Parish Maintenance	300	827	£138 VAT to be claimed. Noticeboard.	*
Allotment Mgt	200	0		
TG Rec Soc Grant - VH mtce	1500	1500		
TG School donation	650	650		
St Mary's Burial grds dtn	650	650		
TG Rec Soc rent	70	70		
GAPTC Subs/other subs	120	166	(CPRE @ £60)	*
Clerk's salary (inc Tax)	2700	720		
Audit (inc Xs)	200	185		
Insurance	300	310		*
Praedium Property	100	0		
Training	250	0		
Other Local Donations e.g. QWP, food bank and Cots Wardens	750	0		
Legal Fees	1000	0		
Road safety	0	2680	£430 VAT to be reclaimed - 50% GCC + £100 for post. Solar VAS.	*
Total budgetted expenditure	9190	7928	3 months operating expenses = £3063 Budget + 3 months = £12,253	
Income				
Precept	7500	7500		
Other income (interest, alltmnts)	150	97	1 allotment vacant <u>For use on infrastructure only</u>	
CIL	1577	2182		
VAT	500	568		
Grants and donations to TGPC	0	1075	1075 to come from GCC for 1/2 VAS	
Total income	9727	11422		
Balances 12 Oct 2023	13880	14488	Balances 28 July 2024	