

TEMPLE GUITING PARISH COUNCIL

Serving the residents of Barton, Farmcote, Ford, Kineton and Temple Guiting
also Bemborough, Jackdaws Castle, Pinnock and Trafalgar.

The **next meeting of Temple Guiting Parish Council** will be held on **3rd July at 6.30 pm.**
in the village hall.

This meeting is open to all members of the public and the press.

Published 28th June 2024

AGENDA

1. **Apologies for absence.** Received in advance from Cllr Morrissey.
2. **Declarations of interests relating to matters on the Agenda**
3. **Points from the floor.**
4. **Approval of the previous meeting's minutes and signing**
5. **Chairman's announcements.**
6. **Clerk's Report to Councillors (including information for discussion at agenda items xxxx**
7. **Internal Audit report** The Clerk has received the internal audit report, which included the following points for councillor consideration:
 - * review Risk Management policy annually
 - * review salary annually to ensure in line with NALC scales
 - * include statement that each meeting is open to press and public on the agenda
 - * update GDPR policies (currently dated May 2018)See the Clerk's report for further details.
Councillors to decide whether to accept these recommendations.
8. **Training.** Councillors to decide whether to take part in any of the following training:
[Preparing a neighbourhood plan - all you need to know about the process and support available](#)
Thursday 25 July, 12-1pm (provider is Locality)

Being a Better Councillor (provider GAPTC, total cost £90)

Part 1, evening online 3 July / Part 2, evening online 10 July

Saturday, in person 13 July

Part 1, evening online 7 Aug / Part 2, evening online 14 Aug

Saturday, in person 10 Aug

The Power of Local Climate and Biodiversity Action (provider GAPTC £45)

Morning online 9 July

Evening online 4 July

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9. Planning

a. **Comments between meetings:**

[24/01511/FUL](#) Cotswold House, Temple Guiting. Councillors attended a site visit and comment were submitted on July 28 to meet the deadline. Councillors to confirm the comments represent their views:

[24/01511/FUL](#) Cotswold House, Temple Guiting

Temple Guiting Parish Council has no objections in principle to this development. However, Councillors have a number of concerns:

- The Biodiversity Form misrepresents the surroundings of the site. Contrary to the form, several habitats listed in Section 1 are within 50m of the site and a number of species in Section 2 may be affected. Although this is a householder application and is therefore not subject to a mandatory 10% Biodiversity Net Gain, some improvements in biodiversity could be considered.
- While the house is not in a conservation area, the wall falls within the Temple Guiting Conservation Area. It is historically important as it previously formed part of the garden boundary of the nearby Manor House.

The gates proposed are in metal, painted anthracite grey. This does not fit with entrance doors to the house, the gates of neighbouring houses, the village or the wider Cotswold style (see CDC's 'The Cotswold Design Code'). Wooden doors would match the entrance to the house, neighbouring properties and the rest of the village. Councillors therefore recommend that the entrance gates are also constructed from wood.

b. **Councillors to consider the following applications:**

[24/00066/FUL](#) New Barn Farm. 21 new drawings added in June. Clerk has contacted architects for an overview of the changes.

c. **Status of recent planning applications:**

[23/03932/FUL](#) Lotts Barn. Conversion to single residential dwelling. Permitted.

A number of changes have been made to comply with officers' requirements. However, the PCs comments regarding a commitment to solar panels and to ensure insulation is effective enough to make a heat pump feasible have not been addressed. A lighting plan which minimises light pollution is a condition.

[23/02214/FUL](#) Ford Hill Farm. Demolition and rebuilding. 24 new documents added in June. Appeal hearing scheduled for 25/7/24.

[24/00345/FUL](#) Ford Hill Farm. Demolition of 5 barns and construction of 1 new barn. Awaiting decision.

10. **Changes to standing orders to clarify wording with ref to Ward's Piece planning application** (proposed by Cllr Krier).

11. **Insurance.** Councillors to review insurance quotes and decide on a provider. TGPC has come to the end of the 3-year locked-price deal with long term provider Community First (Premium was £298 but the noticeboard and VAS mean that all risks insurance has increased). The following quotes have been received based on an identical specification, updated to include the new VAS and new noticeboard:

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Community First (1 year)	£322.94 p.a.
Community First (3-year fixed)	£306.79 p.a.
CAS	t.b.s
Clear	t.b.s.

- 12. CPRE membership.** This item was requested by a member of the public at the May meeting. Councillors to decide whether to join and how much to donate, whether to pay by standing order annually or monthly. Minimum is £5 per month.
- 13. Overhead fibre optic cable request for support.** Councillors to decide whether to support this campaign. See email and Clerk's report.
- 14. 20's plenty campaign support.** Councillors to decide whether to support this campaign and to pass a motion such as the following draft provided by the campaign. See the Clerk's report for further information.

Temple Guiting Parish Council supports the '20's Plenty for Gloucestershire' campaign and:

** calls on GCC to implement 20 mph in appropriate areas of Temple Guiting;*

** will write to GCC to request 20 mph speed limits on streets throughout Gloucestershire where people live, work, shop, play or learn with 30 mph as the exception on those roads where full consideration of the needs of vulnerable road users allows the higher limit.*

- 15. VAS post.** The new solar VAS is heavier than the current battery powered version so a new, stronger post will be needed. Clerk has requested a further heavy duty pole from GCC, but this may not be provided. Sample prices are included in the Clerk's report. Councillors to decide whether to fund a new post.
- 16. Ford Post box.** The post box is not in a very safe location and is currently out of service due to Royal Mail loss of keys. Residents would like a replacement to be installed across the road, close to the proposed location of the replacement noticeboard. Councillors to decide whether to approve the costs of obtaining planning permission and drawings in principle, once the owners of the house with the post box approve the move. Planning permission will cost £129.

17. Financial position

- a. Financial position.** To review current financial position.

Balances as at 25th June 2024:

Current Account (02503759): £9,138.83

Savings Account (07859616): £5,349.00

Note: CIL funds of £2420.14 are currently available, but the new VAS at £2580 (-£430 VAT) and 50% contribution from Cllr MacKenzie Charrington, and the new noticeboard at £826.70 (-£137.78) will reduce this to £716.

- b. Reconciliation.** Councillors to consider the reconciliation in the Clerk's report.

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c. **Cheque signing/Epay agreement and validation**

The following payments to be approved:			
Chq/Epay	Payee	Description	Value
Epay	M Freeman	Clerk's salary May/June @£178.50 p.m.	£357.00
Epay	GAPTC	Internal audit fees 23-24	£185.00
Epay	GoDaddy	Managed Wordpress annual subscription	£143.86
Epay	Community First	Insurance 2024 25	t.b.d.
Epay	CPRE	Annual membership Min £5 p mth.	t.b.d.
Epay	t.b.d	Heavy duty pole for new VAS – budget figure plus installation	t.b.d

- d. Payments between meetings: Proforma for Ford Noticeboard agreed at May meeting. Final invoice for Ford Noticeboard was £688.92 plus VAT of £137.78 paid. Elan City payment of £2580 for solar VAS, includes £430 VAT to be reclaimed. Payment approved at May meeting.

Bank deposits received:	Direct debits paid:
Interest for May/June £11.79	PATA quarterly services £25.80
Allotments £80 (1 allotment vacant)	

- e. **Budget v actual.** Councillors to consider the budget v actual comparison in the Clerk's report and decide on any action.

Next meeting: The date of the next meeting will be 4th September 2024 at 6.30 p.m.