

## TEMPLE GUITING PARISH COUNCIL

Serving the residents of Barton, Farmcote, Ford, Kineton and Temple Guiting  
also Bemborough, Jackdaws Castle, Pinnock and Trafalgar.

The next meeting of Temple Guiting Parish Council will be the Annual Parish Council meeting, to be held on **Wednesday 1<sup>st</sup> May 2024 at 7.00 pm** in Temple Guiting Village Hall

Published 26th April 2024

### **Agenda**

1. **Election of Chairman for 2024/2025.** Chairman to sign Acceptance of Office form.
2. **Election of Vice Chairman for 2024/25.** Vice Chairman to sign Acceptance of Office forms.
3. **Apologies for absence**
4. **Declarations of interests relating to matters on the Agenda**
5. **Points from the floor.** Members of the public to state any points on the agenda they wish to address.
6. **Chairman's announcements**
7. **Clerk's Report to Councillors** (arising from minutes and including information needed for the following agenda items: 10, 11, 12, 17, 18, 19 (b) (d)).
8. **Minutes of the previous meeting.** Councillors to consider whether draft minutes are an accurate representation of the previous meeting's business. Chairman to sign approved minutes.
9. **Minutes of the planning meeting held on 12<sup>th</sup> April 2024.** Councillors to consider whether draft minutes are an accurate representation of the meeting's business Chairman to sign approved minutes.
10. **Training.** Councillors to decide on training needs for the year 2024/5. See Clerk's report for list of courses available from GAPTC. Cllrs to identify any other training requirements.
11. **Bollards at Barton.** Cllr Morrissey to report on proposal. Councillors to decide on bollards to replace cones and approve expenditure. See information in the Clerk's Report for comparative costs. The bollards are eligible for CIL funds. Cllr MacKenzie-Charrington has kindly agreed to provide 50% funding.
12. **Noticeboard for Ford.** Councillors to confirm which, if any, of the noticeboards listed in the Clerk's Report to purchase as a replacement for the collapsed board in Ford. If a noticeboard is chosen, councillors to agree payment. The noticeboard is eligible for CIL funds.
13. **Membership of GAPTC.** Councillors to decide whether to continue with membership of GAPTC and if so to approve this year's subscription, which is £105.73.
14. **Governance.** To review and decide whether to approve the following:
  - a) [Standing Orders](#) (unchanged since 2023/24)
  - b) [Asset Register](#) (unchanged since 2023/24 Note: new assets may be purchased following this meeting.)

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- c) [Financial Regulations](#) (unchanged since 2023/24) Note: new Financial Regulations are expected soon. These will need to be approved once they are publicly available.
- d) [Risk Management policy](#) (unchanged)

### 15. VAS equipment

Ford residents have assessed the position regarding VAS requirements and have suggested the purchase of a solar VAS as previously discussed, to be located at Ford Pitch, where batteries are used up more frequently than other locations. Price confirmed as £2,700 (inc £450 VAT to be reclaimed). GCC Cllr MacKenzie-Charrington has agreed to provide 50% of the funding. Councillors to decide whether to purchase this VAS.

### 16. Planning

a) Planning applications since the last meeting.

[24/00701/PIP](#). Permission in principle for the erection of one dwelling. Wards Piece Wells Head Lane, Temple Guiting. Awaiting decision.

[24/00503/FUL](#) Erection of single storey rear and side infill extension to link cottage, utility and summer house. Greenaway Cottage Kineton GL54 5UG Awaiting decision.

b) Updates on applications previously commented on:

[24/00348/FUL](#) Ford Hill Farm. Demolition of 5 barns and replacement with 1 barn. Awaiting decision.

[23/00066/FUL](#) New Barn Farm, Temple Guiting. Conversion of a traditional barn to residential use and the erection of five new-build residential dwellings. Awaiting decision.

[24/00622/TCONR](#) 2 Windrush Court, Ford. Tree maintenance. No objections.

[24/00621/TCONR](#) Temple Guiting Primary School. Tree maintenance. No objections.

[24/00333/TCONR](#) 4 The Templars, Temple Guiting. Reduce 3 limes by 4 – 6 metres. No objections.

17. **AGAR - Certificate of Exemption from external audit (AGAR 2023/4 Form 2).** Councillors to review and approve. See Clerk's report.

18. **AGAR - Governance and Accountability Return 2022/23** See Clerk's report.

a) **Annual accounts: Section 1 Annual Governance Statement 2023/24.** Councillors to review and approve.

b) **Annual accounts: Section 2 Accounting Statement 2023/24** Councillors to review and approve.

c) **Annual accounts: Notice of commencement of Public Rights.** Councillors to note dates.

### 19. Finances

a) **Financial position.** To review current financial position.

Balances as at 23rd May 2024:

Current Account (02503759): £13,813.05

Savings Account (07859616): £5,337.61

b) **Reconciliation.** Councillors to consider the reconciliation in the Clerk's report.

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c) To note **payments made and deposits received** since the last meeting:

First precept payment from CDC of £5625.00 received.

CDC CIL payment of £2181.80 received. Note: Total CIL funds of £2420.14 are currently available to TGPC for infrastructure projects including VAS, noticeboard, bollards

d) **CIL reporting.** Councillors to note Annual Community Infrastructure Levy (CIL) Report in the Clerk's Report.

e) **Annual payments.** Councillors to confirm payments of agreed budgeted annual items:

Temple Guiting Recreation Society rent for meetings	£70
Temple Guiting Recreation Society grant for maintenance of the village hall.	£1,500
Temple Guiting School grant for field maintenance	£650
St Mary's Church grant for burial ground maintenance.	£650

### 20. Cheque signing/Epay agreement and validation

<b>The following payments to be approved:</b>			
<b>Chq/Epay</b>	<b>Payee</b>	<b>Description</b>	<b>Value</b>
Epay	Temple Guiting Recreation Soc	Rental of village hall for PC meetings	£70.00
Epay	Temple Guiting Recreation Soc	Grant for hall maintenance	£1500.00
Epay	Temple Guiting School	Grant for recreation field maintenance	£650.00
Epay	St Mary's Church	Grant for maintenance of burial ground	£650.00
Epay	GAPTC	Subscription for 2024/25	£105.73
Epay	M Freeman	Clerk's salary March/April 2024 (£180.90 + £178.50 – now taxed)	£359.40
Epay	Elan City-UK	Solar powered VAS	£2700.00

**Approval of Meeting dates** To agree on the dates of the meetings in 2024-2025. Meetings are held every other first Wednesday of the month:

July 3<sup>rd</sup>, September 4<sup>th</sup>, November 6<sup>th</sup>, January 8<sup>th</sup> (1<sup>st</sup> is a bank holiday), March 5<sup>th</sup>, and May 7<sup>th</sup> (in FY 25/26).

**Date of next meeting:** 3rd July 2024 (t.b.c.)