

## TEMPLE GUITING PARISH COUNCIL

Serving the residents of Barton, Farmcote, Ford, Kineton and Temple Guiting  
also Bemborough, Jackdaws Castle, Pinnock and Trafalgar.

### Minutes of Temple Guiting Parish Council Meeting

Held on Wednesday 5<sup>th</sup> July May 2023 at 7.30 pm in the village hall.

**Councillors present:** Stephen Gower, Michael Krier, Kate Mather, Sam Baber-Scovell.

**Public:** 4 members of the public attended.

**GCC Councillor Mark MacKenzie-Charrington and CDC Councillor Len Wilkins attended.**

- 1. Apologies for absence:** Apologies received from Cllr Ewart-Perks in advance.
- 2. Declarations of interest in items on the Agenda (Localism Act 2011):** Cllr Baber-Scovell declared an interest agenda item 14; Cllr Krier declared an interest in agenda item 14; proposed Cllr Eayrs declared an interest in agenda item 11.
- 3. Points from the floor:** Two members of the public stated that they would like to address the meeting regarding ash trees on the verge in Farmcote severely affected by ash die-back. The issue of potholes in Temple Guiting was also raised. These were not on the agenda and all works to highways (including verges) are the responsibility of Gloucestershire County Council (GCC). Cllr MacKenzie-Charrington dealt with the issues outside the meeting.
- 4. Approval of the previous meeting's minutes and signing.** The Council approved the draft minutes and the Chairman agreed to sign the minutes. **Action: Clerk to post to noticeboards and website.**
- 5. Chairman's announcements.** The Chairman asked Cllr Les Wilkins to report to the meeting. Cllr Wilkins reported that:
  - the Police and Crime Commissioner (PCC) had held a public meeting along with other officers to discuss plans to reduce rural crime. A new director of Special Crimes had been appointed and new staff were being trained in rural and heritage crimes.
  - Some preparatory works had been completed to the new 'missing link' on the A417 and major works would start in October.
  - CDC had committed to improving the planning service by streamlining the process and recruiting more planning officers.

New Councillor Eayrs had attended this meeting.

The Chairman thanked Cllr Wilkins and invited Cllr MacKenzie-Charrington to speak. Cllr MacKenzie-Charrington reported that:

- the previous CDC councillor – Nigel Moor - for the Bourton Vale area had offered to support the Quarry Working Party with his extensive expertise and knowledge of planning issues. He would initially support the working party's objections to the latest planning application for Oathill Quarry.
- Free school activities and meals would continue throughout summer. The activities include structured activities and include families.
- GCC has leased new machinery to speed up pothole fixing – up to 92 holes per day in dry weather. Further investment is planned for winter operations.

## TEMPLE GUITING PARISH COUNCIL

Serving the residents of Barton, Farmcote, Ford, Kinton and Temple Guiting also Bemborough, Jackdaws Castle, Pinnock and Trafalgar.

- A further 8 teams have been added to the existing 36 dedicated to fixing reported highways problems. These teams both identify and fix problems, including much smaller potholes than previously addressed.
6. **Clerk's Report** Councillors noted that items in the clerk's report would be referred to at agenda items 11, 12, 13 and 17. A quote of £5 to remove the sign to the Pantry was approved. Councillors also noted that the Clerk would add Cllr Mather to the list of online banking signatories.
  7. **Co-option of new members.** Councillors welcomed prospective council members Mickey Morrissey (Kinton) and Lorna Eayrs (Farmcote) and voted unanimously to co-opt both to Temple Guiting Parish Council. With their addition, the remaining vacancies have been filled. **Action: Clerk to ensure all forms are completed and forwarded as appropriate to Democratic Services at CDC. Clerk also to update the website with new councillors' details.**
  8. **Appointment of outstanding officer positions.** Councillors considered suggestions for the positions of Tree Warden, Rights of Way officer and Speedwatch/VAS officer. By unanimous decisions, Cllr Krier was appointed Tree Warden; Cllr Ewart-Perks was appointed Rights of Way officer and Cllr Baber-Scovell was appointed as Speedwatch/VAS officer. **Action: Clerk to update website.**
  9. **Parish Council communication methods.** Councillors considered a proposal that communication to the councillors as a whole should be via WhatsApp, instead of by email. This was accepted unanimously. The option to share files using OneDrive was postponed until all councillors had the software.
  10. **Training.** Cllr Mather shared feedback from her recent Chairmanship skills training. The 'New Councillors Toolkit' training was approved for Cllrs Eayrs, Baber-Scovell and Morrissey. Basic training in planning will be arranged later. **Action: Clerk to arrange training for 3 councillors, currently scheduled for 12<sup>th</sup> July.**
  11. **Clay Pigeon Shooting** Cllr Eayrs declared an interest in this item. Councillors approved the draft letter unanimously. **Action: Clerk to send letter to named contacts.**
  12. **Quarry Working Party.** Councillors had been sent the QWP report prior to the meeting. Cllr Gower noted that:
    - QWP representatives together with GCC Cllrs MacKenzie-Charrington and Gray had met GCC Minerals Planning staff.
    - The Oathill quarry application would go before the planning committee in September.
    - The environmental consultants, Hydrock, were continuing with the dust measurements.
    - The initial report from Hydrock would be available in July or August and would then be reviewed by the Environmental Health Officers at CDC and Tewkesbury Borough Council.
    - Cllr MacKenzie-Charrington added that ex-Councillor Nigel Moor would be providing planning support to the QWP.
  13. **Village hall and Recreation field management.** As the previous village hall trustees had retired after a much valued 32 years, new trustees were needed. The PC must

Contact [templeguitingparishcouncil@yahoo.co.uk](mailto:templeguitingparishcouncil@yahoo.co.uk)

## TEMPLE GUITING PARISH COUNCIL

Serving the residents of Barton, Farmcote, Ford, Kineton and Temple Guiting  
also Bemborough, Jackdaws Castle, Pinnock and Trafalgar.

provide one of the trustees. Cllr Morrissey accepted the nomination and was approved unanimously. Cllr Mather also accepted her nomination to become a trustee of the village hall. Ian Littlewood has kindly agreed to continue to manage the accounts. The councillors will establish a new committee to manage the issue of the leasehold, working with the school (the main beneficiary). The committee is also responsible for the maintenance of the village hall.

### 14. Planning.

[23/01641/FUL](#) Retention of log cabin as permanent rural worker's dwelling at Hitchins Farm. Planning application [17/02417/FUL](#) – to build agricultural workers' accommodation – had previously been permitted with the condition that the log cabin was removed and the area it previous occupied be relandscaped. This condition had been breached.

Councillors attended a site meeting on Monday 26<sup>th</sup> June to view the plans in situ. Councillors also reviewed the extensive information provided as part of the application and considered a number of options. Councillors resolved to object to the application on the grounds that there was a clear breach of planning conditions and the cabin should have been removed in 2019. **Action: Clerk to draft a response and post to the CDC planning portal. Clerk to draft list of objections which Cllr Wilkins can use to take the application to the CDC Planning Committee.**

[23/01617/FUL](#) Conversion of loft and associated works at 3 Windrush Close. Councillors resolved not to object to this application. Councillors noted that the dormer window was out of proportion and did not fit the Cotswold design principles. A review of the design may be helpful.

**15. Insurance.** Cllrs had reviewed the insurance quotation and agreed unanimously to the premium, noting that this was the last year in the three-year deal and that it would need to be reviewed for the following year. **Action: Clerk to arrange insurance.**

**16. Donation to Cotswold Wardens.** Councillors considered the proposal to donate £50 to the Cotswold Wardens for their work in maintaining public rights of way. Councillors resolved to make the donation. **Action: Clerk to arrange payment.**

### 17. Financial position

- a) **Financial Position.** Councillor noted the current balances.
- b) **Reconciliation.** Councillors approved the reconciliation in the Clerk's Report and the Chairman agreed to sign it.
- c) **Cheque signing/Epayment agreement and validation.** Councillors agreed unanimously to make the payments below:

Chq/Epay	Payee	Description	Value
Epay	M Freeman	Clerk's salary May/June @£180.90 p.m.	£361.80
Epay	Community First	Annual insurance (last year of a 3-year deal)	£283.14
Epay	GAPTC	Internal audit fees 22-23	£180.00
Epay	PATA	Arrears due to increase in fees s/o £23.85. New rate £25.80) x 2 quarters = £3.90w	£3.90
Epay	Hydrock	Invoice 68641	£2332.80

## TEMPLE GUITING PARISH COUNCIL

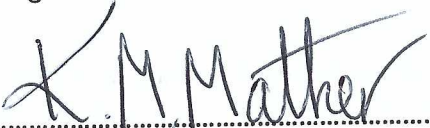
Serving the residents of Barton, Farmcote, Ford, Kineton and Temple Guiting  
also Bemborough, Jackdaws Castle, Pinnock and Trafalgar.

Epay	Cotswold Wardens	Donation	£50.00
Epay	Steve Woolaston	To remove the Pantry signage.	£5.00

**Action: Clerk to arrange payments.**

Councillors noted that the allotment rentals had been paid and that a VAT refund of £712.19 had been deposited.

There being no further business the Chairman closed the meeting at 20.30.

Signed  .....  
Chairman

6<sup>th</sup> September 2023