

Item 4 - for signing

TEMPLE GUITING PARISH COUNCIL

Serving the residents of Barton, Farmcote, Ford, Kineton and Temple Guiting
also Bemborough, Jackdaws Castle, Pinnock and Trafalgar.

Minutes of Temple Guiting Parish Council Meeting

Held on Wednesday 1st November 2023 at 7.30 pm in the village hall.

Councillors present: Sam Baber-Scovell, Lorna Eayrs, Jayne Ewart-Perks, Stephen Gower, Michael Krier (Vice Chairman, chairing the meeting in the absence of the Chair), Mickey Morrissey.

Public: 5 members of the public attended.

1. **Apologies for absence:** Apologies received from Cllr Mather in advance.
2. **Declarations of interest in items on the Agenda (Localism Act 2011):** None.
3. **Points from the floor:** Two members of the public stated that they would like to address the meeting regarding the village hall.
4. **Approval of the previous meeting's minutes and signing.** The Council approved the draft minutes and the Chairman agreed to sign the minutes. **Action: Clerk to post to noticeboards and website.**
5. **Chairman's announcements.** The Chairman announced some of the main points from the report received from GCC Councillor Mark MacKenzie-Charrington:
 - The Build Back Better Youth fund was now available, donating £3000 each towards projects aimed at local young people including school children. Further funds were also available. **Action: Clerk to suggest TG School proposes a project to GCC.**
 - Longstanding potholes and poor surfacing on Buckle Street were scheduled to be addressed by a resurfacing programme in November. This would involve closing the road.Cllr MacKenzie-Charrington's full report is available on the TGPC website.
6. **Clerk's Report.** Councillors noted that Clerk's report included information needed when considering the budget and precept for 2024/25 at agenda item 8.

The Chairman then suggested that the agenda was reordered so that the budget discussions would take place after all other business and that the planning training was moved from Planning (Item 10) to Training (Item 7). Councillors agreed to this change.

7. Training

- a) Cllrs Mather and Morrissey had attended the 'Planning in Plain English' training and reported that the training had been very interesting and had included useful slides and exercises. **Action: Cllr Morrissey to forward copies of slides to the Clerk for circulation among councillors and for future use.**
- b) Cllr Baber-Scovell had attended an information event regarding community-led planning options. She outlined the options:
 - Neighbourhood Development Plans, which usually take about 2 years to complete, must have community involvement (including surveys and meetings) and could be expensive, although grants are available to reduce the cost. It is a legal document and must be considered in any District or County Council proposed developments. These plans shape where and how designated

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development may occur. Examples of the aims of some plans included: providing more parking and building truly affordable housing.

- Parish Plan, this is also community led, less complex but not legally binding.
- Other types of plan include Green, and Emergency plans.

Cllr Baber-Scovell then outlined some issues to be addressed:

- Does Temple Guiting Parish Council or the parishioners want a plan?
- Should it be legally binding?
- What does the community want? For example:
 - ... To ~~balance the interests of landowners & businesses with the~~ *balance the interests of landowners & businesses with the needs of the community.*
 - ... Manage environmental impacts such as traffic, flooding?
 - ... Improve power security?
 - ... Improve footpaths?
 - ... Does wildlife need planned protection?
 - ... Should views be preserved?

Action: Cllr Baber-Scovell to produce a report for a future PC meeting t.b.a.

Note: Agenda Item 8 – Budget and precept setting moved to item 12.

9. Assets - Village Hall and Recreation Field

Cllr Morrissey reported that four new trustees had been appointed to the Temple Guiting Recreation Committee. A further trustee, who would represent the school's views, was felt necessary. The school was the main beneficiary, using the halls for lunch, assembly, wet weather PE, and afterschool clubs. Due to safeguarding concerns, the school requires sole use. The hall will only be let to local residents for the foreseeable future. A number of maintenance issues are outstanding, and this year's income would not cover expenses. Councillors raise the issue of whether the school or the trustees were responsible for maintaining the recreation field, as this impacted the PC's budget. **Action:** Clerk to circulate relevant lease and trust deed sections.

A member of the public who is also a trustee stated that the Ramblers had booked the hall for use in April and that the Cotswold Foodbank would like to borrow some of the tables for the Christmas lunch. The school has paid for electricity used in September but would like to pay an all-inclusive sum to cover all bills. **Action:** Clerk to include Village Hall and Recreation Field in the agenda for the next PC meeting.

10. Planning

a. **New Barn Farm site.** Cllr Krier reported on an informal meeting of Councillors with the developers McKenzie Miller to view proposed plans for the site; a planning application is due to be submitted to CDC shortly.

b. **Community Planning Options (see 7b above).**

c. **Changes to status of planning applications.** As well as those noted in the agenda, Nosehill Farm (23/02134/FUL) has also been permitted.

Hitchins Log Cabin (23.01641/FUL) has been permitted but the resident must be associated with the game rearing business.

Fell 16 Ash Trees at Wells Head (23/02601/TCONR) has been permitted.

Contact templeguitingparishcouncil@yahoo.co.uk

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Ford Hill Farm (23/02214/FUL) Demolition and rebuilding. A meeting was scheduled for 27th October with CDC.

Ford Hill Farm (23/02562/FUL) Conversion of stable block to accommodation. Councillors had considered this prior to the meeting and were in favour of the application. **Action:** Clerk to post supportive comments to the planning portal.

11. Quarry Working Party. Cllr Gower updated the meeting on recent QWP activity:

The Oathill application was heard at the GCC planning meeting, which decided to defer any decision until further information was provided. TGPC has been invited to comment further.

A meeting has been held with Sigma Rock, the new owners of Johnson Group. The measurement project with Hydrock has been completed within budget. Results include:

- HGV noise, both day and night, is high enough to cause concern, even though low numbers of vehicles were observed.
- Vibration is not an issue.
- Dust levels in Upper Coscombe are twice those of Ford, though other particulates were ~~at~~ measured. Traffic from quarries across the cluster contribute to dust levels, as well as Guiting Quarry workings.

Such as diesel fumes

12. Financial position. Councillors noted (a) the current financial position and (b) approved the reconciliation for signing. The following payments were approved. Note: The £150 credit from Hydrock has been deducted from payment for invoice 074141.

Chq/Epap	Payee	Description	Value
Epay	M Freeman	Clerk's salary September/October @£180.90 p.m.	£361.80
Epay	Hydrock	Final Report Invoice 074141 £3462.40 minus £150 +£30 VAT.	£3282.40

13. Budget setting and precept. The Chairman referred councillors to page 3 of the Clerk's report for details regarding setting a precept and for the 'Budget v actual YTD' and 'Projected Year End' expenditure. The Chairman added that the PC has aimed to keep the contribution per head stable and that, for FY 2023/24 the contribution per Band D property increased 2% to £22.03 on 2022/23's figure. However, annual expenditure has exceeded income for the past 4 years, with reserves being used to balance the budget.

Cllr Baber-Scovell proposed the purchase of a third VAS device, to be solar powered so that it did not need to be removed to change batteries. It would be located at the other end of Ford village on the B4077, where speeding was an issue. The current VAS is having a clear reduction in vehicle speeds through the village. Councillors resolved that Cllr Baber-Scovell should research other sources of funding e.g. GCC, and prepare a report for the next TGPC meeting. **Action:** Clerk to include in the agenda for the next meeting. Cllr Krier reported that a set of leads for the battery powered VAS were missing. Cllr Baber-Scovell agreed to research a replacement set. **Action:** Cllr Baber-Scovell to report to the next PC meeting.

After reviewing the budget for 2024/25, comparing it to 2023/24 and bearing in mind inflation, future projects and operating reserves required, councillors resolved to budget for expenditure for 2024/25 of £9,190, to be funded by a precept of £7,500. The balance of the budgeted expenditure would be funded from reserves. Details of the budget are:

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Temple Guiting Parish Council Budget 2024/25

	Approved for 23/24	Approved for 24/25
Council expenses	£350.00	£400.00
Parish Maintenance	£500.00	£300.00
Allotment Management	£500.00	£200.00
TG Rec Soc Grant - VH maintenance	£1,000.00	£1,500.00
TG School donation	£650.00	£650.00
St Mary's Burial grounds donation	£650.00	£650.00
TG Recreation Society rent	£70.00	£70.00
GAPTC Subs	£110.00	£120.00
Clerk's salary (inc Tax)	£2,700.00	£2,700.00
Audit (inc Xs)	£175.00	£200.00
Insurance	£280.00	£300.00
Praedium Property	£100.00	£100.00
Training	£500.00	£250.00
Other Local Donations e.g. QWP, food bank and Cotswold Wardens	£1,000.00	£750.00
Legal Fees	£1,000.00	£1,000.00
Road safety	£2,700.00	£0.00
Total budgeted expenditure	£12,285.00	£9,190.00
Reserve of 3 months operating expenses		£2,297.50
Total requirement		£11,487.50
Income		
Precept	£5,108.00	£7,500.00
Other income (interest, alltmnts)	£125.00	£150.00
CIL (£1577 in 2023/24)	£1,577.00	£0.00
VAT	£580.00	£500.00
Grants and donations received	£0.00	£0.00
Total income (ex CIL)	£5,813.00	£8,150.00
BALANCE (to be funded by reserves)		-£3,337.50

During the budget setting process, councillors resolved to review the safety of the trees at the allotments. **Action: Clerk to arrange.** Councillors also resolved to include donations to local societies at the next meeting. **Action: Clerk to include in agenda.**

There being no further business, the Chairman closed the meeting at 8.45 p.m.

Next meeting: The date of the next meeting is 3rd January 2024.

Contact templeguitingparishcouncil@yahoo.co.uk