

## TEMPLE GUITING PARISH COUNCIL

Serving the residents of Barton, Farmcote, Ford, Kineton and Temple Guiting  
also Bemborough, Jackdaws Castle, Pinnock and Trafalgar.

The **next meeting of Temple Guiting Parish Council** will  
be held **on 3<sup>rd</sup> January at 7.30 pm.**  
in the village hall.

Published 21st December 2023

### AGENDA

1. **Apologies for absence**
2. **Declarations of interests relating to matters on the Agenda**
3. **Points from the floor**
4. **Approval of the previous meeting's minutes and signing**
5. **Chairman's announcements**
6. **Clerk's Report to Councillors** - arising from minutes of the previous meeting. Note that information for items 9,10, 12, 13 and 15 are included in this report.
7. **Assets** – Village hall and Recreation field. Cllr Morrissey to report on management of Village Hall and Recreation Field.
8. **Footpaths.** Cllr Ewart-Perks to report any footpaths issues to the meeting. Councillors to decide on any action.
9. **Planning**
  - a. Applications to comment on: None
  - b. Comments posted between meetings.  
23/03714/FUL Woods Barn, Guiting Power. Conversion and extension of a barn to residential accommodation and associated works. Councillors to confirm that comments represent their views. Following a site meeting on December 11<sup>th</sup>, supportive comments were posted with the following notes:  
  
A site meeting held on Monday 11th December, attended by all seven councillors, was in favour of the scheme with a number of comments:
    - No external lighting scheme was provided. Any external lighting should comply with 'Dark Skies' specifications in order to preserve the currently unlit area, allowing nocturnal fauna and flora to remain undisturbed.
    - No information regarding measures to reduce the level of light emission from the proposed rooflights and from the extensive use of glass on the walls of the extension and existing barn.
    - Other recent planning approvals in this area have been permitted with a condition which required that, before any external lighting is installed, a scheme should be submitted and agreed which specifies the provisions for the control of light pollution. The reasons given were to preserve the rural character and appearance of the site in the Cotswolds AONB and in the interests of biodiversity. That example also included a black out blind to minimise light pollution. That could not be conditioned but was appreciated by the landscape officer. Councillors believe the above light controls are also appropriate to Woods Barn.
    - New metal guttering should replace the existing plastic as metal is more appropriate for a building of this nature and age.
    - The site does not appear to be connected to either mains electricity or the telecommunications network. Councillors recommend that connections are made underground (instead of using poles) so that the landscape remains unaffected.

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**23/03113/FUL** Repair works to the tool shed, including re-roofing, Kineton Bakery, Guiting Power  
Supportive comments posted to planning portal. Application permitted.

c. Updates on status of planning applications:

**23/02134/FUL** Nosehill Farm Supportive comments posted. Permitted.

**23/02214/FUL** Ford Hill Farm. Demolition and rebuilding. Conservation officer recommended refusal.  
Awaiting decision.

**23/02562/FUL** Ford Hill Farm barn conversion. Awaiting decision.

**23/01617/FUL** 3 Windrush Court. Loft conversion. Permitted.

- 10. Website and email addresses.** GAPTC and NALC recommend that all parish councils own a gov.uk domain name and use gov.uk email addresses for council business. This is likely to become a requirement for passing the audit tests. Clerk has researched the process and costs of adopting this approach. Details are included in the Clerk's Report. Councillors to decide whether and when to adopt the new designation.
- 11. Biodiversity policy.** Government guidance published on 17 May 2023 clarifies that, as a public authority, town and parish councils must:
- consider what they can do to conserve and enhance biodiversity.
  - agree policies and specific objectives based on their consideration.
  - act to deliver their policies and achieve their objectives.
- GAPTC and NALC have provided a draft policy for parish councils which meets these requirements. A copy is included in the Clerk's Report. Councillors to decide whether to adopt this policy and on any proposed amendments to the draft.
- 12. River water.** In line with the biodiversity policy, it may be useful to check the quality of the river Windrush in the parish. Please see the Clerk's report for a proposed approach. Councillors to decide on the issue.
- 13. Procedures to be reviewed as per Audit requirements.** The following procedures and policies should be reviewed, and councillors to decide whether to retain the existing procedures and whether to make any changes:
- a. Code of Conduct
  - b. Complaints Policy
  - c. Model Publication Scheme
  - d. Privacy notice
- 14. Investment.** TGPC is likely to have funds carried over to the next year. The PC currently retains funds in an interest-bearing account with its bank (see budget figures presented at November meeting). As interest rates have increased, it may be possible to earn a higher rate while retaining rapid access. The Clerk's report includes a summary of suitable options for investment. Councillors to decide whether to change the savings account to one with a higher rate of interest in the short term.
- 15. Financial position**
- a. **Financial position** To review current financial position.  
Balances as at 12 December:  
Current Account (02503759): £7,388.86  
Savings Account (07859616): £5,314.86
  - b. **Reconciliation.** Councillors to consider the reconciliation in the Clerk's report.
  - c. **Cheque signing/Epay agreement and validation**

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The following payments to be approved:			
Chq/Epay	Payee	Description	Value
Epay	M Freeman	Clerk's salary November/December@£180.90 p.m.	£361.80
Epay	M Freeman	Expenses - Replacement of village hall door lock (Steve Woolacott)	£180.00
Epay	M Freeman	Expenses – key cutting for village hall	£37.00
Epay	M Freeman	Expenses – printer paper	£8.99
Epay	Elan City	VAS charging cables	£37.72
Epay	North Cotswold Food Bank	Donation as per 23/24 budget	£500.00

Bank deposits received:	Direct debits paid:
Interest for November and December - £11.91	4.12.23 PATA SO 25.80

**Next meeting:** The date of the next meeting is March 6<sup>th</sup> 2024.