

TEMPLE GUITING PARISH COUNCIL

Serving the residents of Barton, Farmcote, Ford, Kineton and Temple Guiting

Minutes of Annual Temple Guiting Parish Council Meeting

Held on Wednesday 4th May 2022 at 7.00 pm in the village hall

Councillors present: Rex Bovill, Val Brown, Jayne Ewart Perks, Stephen Gower, Michael Krier (Chairman), Val Littlewood (Vice Chairman).

Public: Three members of the public were in attendance.

1. **Election of Chairman for 2022/2023.** Cllr Littlewood proposed and Cllr Brown seconded Cllr Krier to continue in the post of Chairman. Cllr Krier accepted the nomination and signed the Declaration of Acceptance form.
2. **Election of officers for 2022/2023.**
 - Vice Chairman. Cllr Ewart-Perks proposed and Cllr Gower seconded Cllr Littlewood to continue in the role of Vice Chairman. Cllr Littlewood accepted the nomination and signed the Declaration of Acceptance form.
 - Poor Lotts representative. Cllr Krier proposed and Cllr Gower seconded Cllr Brown to continue in the role of Poor Lotts representative. Cllr Brown accepted the nomination and signed the Declaration of Acceptance form.
 - Tree Warden. Cllr Krier proposed and Cllr Littlewood seconded Cllr Bovill to act as Tree Warden. Cllr Bovill accepted the nomination and signed the Declaration of Acceptance form.
 - Public Rights of Way officer. Cllr Krier proposed and Cllr Brown seconded Cllr Littlewood as PROW officer. Cllr Littlewood accepted the nomination and signed the Declaration of Acceptance form.
3. **Apologies for absence:** Received from Cllr Kate Mather in advance.
4. **Declarations of interest in items on the Agenda (Localism Act 2011):** None.
5. **Points from the floor:** None.
6. **Approval of the previous meeting's minutes:** Councillors approved the minutes of the meeting of 26th May 2022 as a true record of the meeting. The Chairman agreed to sign the minutes.
Action: Clerk to add to website and noticeboards.
7. **Chairman's announcements.** Following issues with the signage provider, the outstanding items had now been ordered, with a lead time of 5 weeks. However, the posts would be installed in the next week. Councillors discussed the old fingerpost sign provided by Highways and resolved to request its removal at the meeting with Highways scheduled for May 19th.
Action: Cllr Krier to request sign post removal The meeting would be attended by Cllrs Krier, Littlewood, and Ewart-Perks. **Action:** Cllr Ewart-Perks to revisit Highways' refusal to install a 4th post for the VAS equipment at the meeting. Councillors also raised the following issues for inclusion at the meeting: Destruction of verges between Ford Pitch and Guiting Power; poor road surfaces between |Farmcote and Stumps |Cross, also on Buckle Street.
8. **Clerks Report.** The Chairman noted that several items in the Clerk's Report would be discussed later in the agenda.

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9. Planning.

a) Councillors consider the following applications and resolved as follows:

[22/01019/FUL](#) and [22/01122/LBC](#) Erection of first floor extension at rear with internal alterations and associated works Middle Cottage, Kineton GL54 5UG No site meeting required and no objections. **Action: Clerk to post 'No objections' comment to the CDC planning portal.**

[22/01099/FUL](#) Alterations and extensions to existing traditional stone barn (part) to form a holiday let, provision of private foul water facility, formation of parking space Land At Grid Reference 409655 226580 Kineton. Councillors decided that a site visit was needed to review this application in context. **Action: Clerk to agree a date with councillors for the site visit and notify owners/agent.**

[22/01455/NONMAT](#) Non material amendment to permission [21/00363/FUL](#) (Erection of single and two-storey rear extensions, insertion of dormer window and roof lights, erection of single-storey side extension linked to an attached one-and-a-half-storey front extension including garage, and installation of solar panels) to allow for amendments to fenestration, layout and roof materials Critchford House, Kineton GL54 5UG Councillors were not in favour of a site visit as the changes agreed with points raised previously by the parish council regarding roofing, size of rear extension and materials in keeping with the local area. **Action: Clerk to post 'No objections' comments to the CDC planning portal.**

b) Councillors confirmed comments submitted between meetings:

[22/01081/FUL](#) Permanent dwelling at Barton Stables. 'No objections' posted to CDC portal.

c) Update on applications previously commented on:

[21/02431/FUL](#) Extension and alterations and material changes to existing roof and walls, 2 Hyde Farm Cottages Colman Temple Guiting. Awaiting decision. The Clerk has written to CDC planning regarding the length of time a decision is taking. CDC had not responded. Action: Cllr Krier to contact CDC Cllr Richard Keeling to discuss the issue (since done - Cllr Keeling assured Cllr Krier that a decision was due shortly – and it was granted the next day).

10. **Finances.** Councillors noted the current bank balances and the reconciliation in the Clerk's report. The Chairman signed the reconciliation.

Councillors resolved to make the following payments. Note: Grant payments were agreed at the budget meeting in December 2021):

Payee	Description	Value
M Freeman	Clerk's salary April	159.75
TG Recreation Society	Grant for village hall maintenance	1000.00
TG Recreation Society	Rental of village hall for meetings	70.00
TG School	Grant for maintenance of the recreation field	650.00
St Mary's church	Grant for cemetery maintenance	650.00

11. **Governance.** Councillors approved documents as listed below:

- a) Standing Orders
- b) Asset Register (which will be updated with the Ford phone box and the parking signposts once installed)
- c) Financial regulations

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d) Risk management policy. The clerk noted this year's inspection responsibilities on the asset inspection checklist. **Action: Clerk to update documents with new assets and with new approval dates.**

12. Approval of meeting dates. Councillors agreed to continue to meet on the first Wednesday every other month with the exception of November's meeting which will be held on 30th November instead of the 2nd. This meeting would be the Precept and budget setting meeting. Councillors approved the following dates:

6th July, 7th September, 30th November, 4th January, 1st March, 3rd May.

Next meeting: The meeting will be held on 6th July 2022.

There being no further business, the Chairman closed the meeting at 7.23 p.m.

Signed 
Chairman

6th July 2022

