**Minutes of Temple Guiting Parish Council Meeting**

**Held on Friday 23rd September 2022 at 6.30 pm in the village hall**

**Councillors present:** Rex Bovill, Val Brown, Jayne Ewart-Perks, Stephen Gower, Michael Krier, Val Littlewood, Kate Mather.

**Public**: Three members of the public attended.

**Apologies for absence:** All councillors attended but apologies were received in advance from the Clerk.

1. **Declarations of interest in items on the Agenda (Localism Act 2011):** None
2. **Points from the floor**: None.
3. **Approval of the previous meeting’s minutes:** Councillors approved the minutes of the meeting of 6th July 2022 as a true record of the meeting. The Chairman agreed to sign the minutes. Action: Clerk to add to website and noticeboards.
4. **Chairman’s announcements:** The Chairman announced that the sign pointing to The Pantry would be left in place for the time being for people looking for the location of the (now closed) café. The Chairman suggested that the 'Jubilee Tree', which could not be planted on the Village Green, might be better planted at the school as a Queen Elizabeth II Memorial Tree once the new building was completed.

The Chairman noted that Cllr MacKenzie-Charrington had supported TGPC’s application for a grant of £1,000 from the Build Back Better fund for the signs directing visitors to the Village Hall Car Park. These funds had been approved.

Cllr MacKenzie-Charrington, with Cllr David Gray, is also supporting ,the Quarry Working Party’s project to gather independent environmental survey data for the B4077.

The Chairman thanked the Councillor for his efforts on behalf of TGPC. The Councillor had also provided a report in advance of the meeting covering some of Gloucestershire County Council’s recent achievements. Action: Clerk to post the report to the TGPC website.

1. **Clerk’s report.** Councillors noted the contents of the Clerk’s report, including the reconciliation which would be reviewed at agenda item 9(b).
2. **Quarry Stakeholder Working Meeting Party**
3. **Environmental measurements in the North Cotswold Quarry cluster**. Cllr Gower reported on recent developments and outlined the process used to choose a suitable provider of the measurement services required. Councillors voted in favour of supporting this project and agreed that the chosen supplier met the re quired criteria and is well equipped for the work. Councillors also resolved to provide £500 towards the cost. Action: Cllr Gower to confirm appointment to chosen supplier. Cllr Gower explained that the next step, if the independent measurements prove that current impacts are higher than permitted, may be to refer GCC Minerals Planning to the Secretary of State for a redirection.
4. Councillors noted that there had been no further action from GCC on the **Three Gates** application.
5. **Revised Terms of Reference of the QSMWP and the change of name** to the Quarry Working Party (QWP). As the focus of the Group is no longer Stakeholder Meetings, Councillors agreed to change the name to the Quarry Working Party and to adopt the revised Terms of Reference in line with the new focus .Action: Clerk to post to website.

The Chairman thanked the Quarry Working Party, and Councillor Stephen Gower in particular, for the large volume of high quality work carried out as part of this project and for keeping the project on track.

# Planning

# Applications for consideration: None.

# Comments submitted between meetings:

# Councillors confirmed the following comments:

[22/02735/FUL](https://publicaccess.cotswold.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=RFXYFBFI02V00)  Ford Hill Farm. Planning site meeting took place on Monday 5th September and clerk circulated minutes for approval. *Comments of suppor*t posted to the planning portal with caveats that bat mitigation is carried out, bay windows are reviewed, size is reviewed, ‘dark skies’ external lighting is used, footpath signage is reinstated and location of ‘green’ energy equipment is decided early in the process to ensure that it does not prevent current plans.

19/0086/CWMAJM Oathill quarry Reg 25 additions. Clerk posted technical analysis and *letter of objection* on July 18thto GCC planning portal.

22/0040/CWMAJM Naunton quarry amendment to profiling due to extra materials on site from previous owner. Clerk posted ‘*No objections’* to GCC planning portal.

22/0035/CWROMP Three Gates quarry ROMP application. Clerk posted technical analysis and *letter of objection* to GCC planning portal.

22/02613/TCONR Emergency works to two ash trees with ash die back at Badgers Bank, Kineton . Clerk posted ‘*No objections*’ to CDC planning portal. No objections.

22/02525/TCONR Fell 3 trees at North Farmcote. Clerk posted ‘*No objections*’ to CDC planning portal. No objections.

22/02369/FUL Barton Stables. Amendments to approved plans 22/01018/FUL. No comment as in Guiting Power parish. Permitted.

# Finances Councillors noted the current bank balances(a) and the reconciliation (b) in the Clerk’s report. Councillors approved the reconciliation, which the Chairman signed.

# The following payments were approved:

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| **Chq/Epay** | **Payee** | **Description** | **Value** |
| Epay | M Freeman | Clerk’s salary July/August@£165.75 p.m.  | £331.50 |
| Epay | GAPTC | Internal auditor scheme | £175.00 |
| Epay | M Freeman | GoDaddy website software and domain name renewal (expenses - personal payment) | £129.44 |
| Epay | Chosen provider | Environmental measurements in the North Cotswold quarry cluster | £500.00 |
| Epay | Jayne Ewart-Perks | Refurbishment of Ford phone box (expenses- personal payment) | £409.00 |
| Epay | Community First | Annual Insurance (2nd year of 3 years deal, extra phone box and new signage added) | £278.36 |

# Councillors noted deposits received, including a VAT refund and one payment between meetings to Community Heartbeat of £318 for a replacement battery for the defibrillator.

1. **Policies and procedures**
2. Code of Conduct. Councillors resolved to accept the Code of Conduct. Action: Clerk to post to website.
3. Risk Management Policy. Councillors resolved to accept the Risk Management Policy. Action: Clerk to post to website.
4. PATA retention for payroll services. Councillors resolved to retain PATA and the Chairman signed the renewal. Action: Clerk to forward to PATA

There being no further business, the Chairman thanked the public and Councillors for attending and the Vice Chairman for taking notes and closed the meeting at 7.00 p.m.

Next meeting: The next meeting will be held at 7.30 p.m. on Wednesday 16thNovember 2022. The November meeting will focus on budget and precept setting.

Signed ………………………………………………………………. 16th November 2022

Chairman