

## Clerk's Report for

Friday 27th February to Friday 31<sup>st</sup> March 2023

(Points numbered according to the minutes of the last meeting, 1<sup>st</sup> February 2023.)

4. **Minutes.** Clerk posted the previous minutes to the website and the noticeboards, and circulated to distribution list.
5. **Chairman's announcements.** Clerk posted reminders re: the need for photo ID on noticeboards. Clerk also advised snow warden re arrival of snow and grit. GCC Councillor's report to the TGPC website. Clerk also made contact with Highways and the 4<sup>th</sup> VAS post has now been delivered.
6. **Clerk's report** – Temple Guiting phonebox. Clerk contacted BT regarding lighting issue. BT provided an explanation of the possible reasons but said that an electrician familiar with the equipment was needed. Clerk asked one local electrician, but he was not able to help.

When asked whether the issue needed a new bulb or new fitting:

*It depends on if the light was upgraded to the new LED type, if that's the case then it will be a new fitting.. A qualified electrician will be able to isolate the power behind the power guard in the kiosk service chamber. Fix, replace and bring the installation up to the current standards.*

[Red Telephone Box K6 LIGHT FITTING \(x2connect.com\)](http://x2connect.com)

*By way of some information – A telephone kiosk has the standard 240v power supply, the underground cable goes up to the fuse box within the kiosk service chamber, if the fuse is removed it will disable the light, most kiosks will also have an isolation switch generally sited above the fuse box and this will also isolate the power to the light. There is no way to isolate the power coming from the underground cable.*

*Yours sincerely*

*Linda Kennedy  
BT Payphones*

8. **VAS**  
Clerk ordered a second bracket to attach the VAS system to the post and collected it from CDC in Cirencester.
9. **Noticeboard step and installation of additional VAS post**  
Clerk arranged for the post to be installed and the step to be concreted in place. Payment was made electronically.
10. **Quarry Working Party**
  - Clerk posted comments re: Grange Hill application for a second cutting shed to the GCC planning portal.
  - Clerk finalised letter from local parishes, CNLB, CPRE and GCC Councillors to GCC MPA and circulated for approval. Signatories have been added to the letter and the letter has been issued.
  - Clerk loaded the QWP report to the TGPC website.

**11. Planning**

Clerk posted agreed comments regarding application 22/04496/FUL The Old Bakery, Kineton. Following discussions, a site visit to see 23/00050/Quarry Bank Lodge was not thought necessary. Clerk posted agreed comments to the CDC planning portal.

**12. Finances**

Clerk set up payments agreed at the meeting and requested authorisation. Payments have been made.

**Other (not included in minutes of the previous meeting)**

Village hall and recreation ground lease

Clerk has retained the signed copy of the lease.

Correspondence:

Responded to visitor email re: parking in Temple Guiting

Contacted the British Equine Vets Association to find out whether there are any standards regarding the safe levels of dust in the environment for horses. There are none. If a significant number of horses in a specific area are suffering from respiratory problems then a problem level may exist.

Contact GCC Highways regarding speed monitoring outside Temple Guiting School. GCC Highways officer was not aware of this but confirmed that it was most likely in connection with a local planning application.

Researched legislation regarding the breeding of pheasant/partridge for shooting. Very little information available but forwarded a document to Cllr Mather.

Researched Highways Condition reporting in place for Grange Hill quarry on behalf of a resident. Provided details of Condition 15 stipulating annual Highways Condition Surveys

Planning

Contacted CDC planning officer to confirm that the replacement of the stone outbuilding at the Old Bakery, Kineton had been removed from the application. Change confirmed.

Quarries

Prepared summary of measurement project finances, including list of donations.

Reviewed conditions of current Cotswold Hill quarrying operations including permission 08/0061/CWMAJM, 14/0103/CWMAJM and Appeal T1600/A/09/2113641.

Researched GCC's Planning Enforcement record.

Prepared new Enforcement Request for Cotswold Hill, focusing on the need for a review of the restoration plan in light of extraction possibly being greater than forecast in the existing restoration plan.

Elections

Clerk attended 2 Zoom meetings covering the process and candidate information.

Clerk reminded councillors and the new candidate that nominations were due before April 4<sup>th</sup>. Clerk provided information regarding completion of the nomination forms. Clerk checked forms and delivered them to CDC Cirencester on Friday 31<sup>st</sup> March..

**Reconciliation for April 2023 meeting**

**Temple Guiting Parish Council**

**Bank Reconciliation**

Period 31 March 2022 to 28 March 2023

Current account 02503759	Balance at 28 March 2023	£ 11,356.55	
Deposit account 07859616	Balance at 28 March 2023	£ 5,275.92	
Less outstanding cheques			£ 46.84
<b>Reconciled balance</b>		<b>£ 16,585.63</b>	

**Cashbook summary**

Opening balance 1 April 2022	£ 16,282.49	
Add receipts to date	£ 13,448.94	
Less payments to date		£ 13,145.81
<b>Cashbook balance</b>	<b>£ 16,585.62</b>	

Signed

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5<sup>th</sup> April 2023

Chairman

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5<sup>th</sup> April 2023

Clerk & RFO