**.Clerk’s Report for**

Friday 18th November to Friday 27th January 2023

(Points numbered according to the minutes of the last meeting, 16th November 2022.)

**4. Minutes.** Clerk posted the previous minutes to the website and the noticeboards.

**5. Chairman’s announcements**. Clerk posted GCC Councillor’s report to the TGPC website. Clerk also made contact with Highways and the 4th VAS post has now been delivered.

**7. Highways.** Clerk re contacted Rhodri Gray re height and depth of post for a further VAS in Ford. Clerk also emailed Rhodri Gray re: possibly collecting a post from the GCC Highways depot. No reply to either email.

**8. Planning.**

22/03768/FUL Blind Lane Cottage. Clerk arranged a site visit and posted resulting comments.

22/03228/FUL Clerk posted ‘No objections’ to CDC planning portal.

22/03671/FUL Tallett Cottage, Ford. Retrospective permission to change windows and doors. Clerk posted ‘No objections’ to CDC planning portal.

**9. Payments**

Clerk set up agreed payments and requested authorisation.

**11. Precept setting**

Completed application for the 2023/24 precept and submitted it to CDC.

**Other (not included in minutes of the previous meeting)**

Enforcement of planning permission

Clerk re-contacted CDC Planning officers and the CDC Councillor for the Stow area. An enforcement visit has now taken place and the owners notified of their failure to meet the planning conditions, which they said was due to problems renting suitable accommodation for staff.

Site visits

Clerk arranged, attended site visits and drafted comments for:

22/03968/FUL Ford Manor Piggery, Ford

22/04496/FUL Old Bakery, Kineton

22/04019/FUL Pinnock Pumping Station

Clerk drafted comments for:

22/03768/FUL Blind Lane Cottage

23/00001/TCONR Fell Thuja at 1 Windrush Court

Liaison with Johnston Quarries

Clerk replied to requests from GCC MPA officer and Mark Swift of Johnston Quarries regarding community liaison.

Village hall and recreation ground lease

Clerk ensured lease was signed and posted it to Dawson’s Head of Legal.

Phone box lighting

Clerk contacted BT phoneboxes and asked them to investigate the failure of lighting in both the Temple Guiting and Kineton phoneboxes. Clerk also contacted electrician to check whether a mis set timer could be stopping the lights from working.

Additional bracket for VAS equipment

Clerk contact supplier for a quote for a further bracket for the existing mobile VAS equipment.

Further contact with GCC Highways

Clerk contacted Highways and the 4th VAS post has been delivered.

Broken step at the Temple Guiting noticeboard and installation of 4th VAS post (in Ford)

Clerk contacted provider to estimate for repairs to the step by the noticeboard and a date to install the 4th VAS post.

Possible planning contravention

Clerk investigated possible contravention in Temple Guiting. Awaiting response from CDC.

**Reconciliation for February 2023 meeting**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Temple Guiting Parish Council** | |  |  |  |
| **Bank Reconciliation** | |  |  |  |
|  |  |  |  |  |
| Period 31 March 2022 to 26 January 2023 | | |  |  |
|  |  |  |  |  |
| Current account 02503759 | |  |  |  |
|  | Balance at 26 January 2023 |  | £12,670.40 |  |
| Deposit account 07859616 | |  |  |  |
|  | Balance at 26 January 2023 |  | £5,270.74 |  |
| Less outstanding cheques | |  |  | 0 |
|  |  |  |  |  |
| **Reconciled balance** | |  | **£17,941.14** |  |
|  |  |  |  |  |
| Cashbook summary | |  |  |  |
| Opening balance 1 April 2022 | |  | £16,282.49 |  |
| Add receipts to date | |  | £10,443.76 |  |
| Less payments to date | |  |  | 8785.12 |
|  |  |  |  |  |
| **Cashbook balance** | |  | **£17,941.13** |  |
|  |  |  |  |  |
|  |  |  |  |  |

Signed

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Chairman