

## Clerk's Report for

Friday 6<sup>th</sup> May to Wednesday 30<sup>th</sup> June 2022

(Points numbered according to the minutes of the last meeting, 4<sup>th</sup> May 2022.)

**4. Minutes.** Clerk has posted the previous minutes to the website and the noticeboards.

**9. Planning**

22/01019/FUL Middle Cottage, Kineton Clerk posted 'No objections' to CDC planning portal.

22/01099/FUL Kineton Wheelwrights. Clerk arranged and attended planning site meeting, drafted and posted extensive comments to the CDC planning portal.

22/01455/NONMAT Critchford House, Kineton. Clerk posted 'No objections' comment to CDC planning portal.

22/01598/FUL Chalk Hill Barn Clerk circulated details for comments and posted 'No objections' to CDC planning portal.

**10. Finances**

Clerk set up online bank payments as agreed at the meeting.

**11. Governance**

Clerk updated revised standing orders, asset register, risk management policy and financial regulations and posted them to the website.

**Other**

Clerk issued invoices to allotment holders. All invoices have now been paid.

Allotments

Clerk was informed that Gilbert Stuart-Lee, who rents two allotments of cider apple trees, would be leaving the area by the end of the year and would not be renewing his tenancy of these two allotments. He suggested a 'cider club' of local residents who would continue with the orchard.

Road signs

Clerk wrote to the clerk of Cutsdean Parish Council asking them to arrange for vegetation around road signs on the B4077 in their parish to be trimmed to make them more visible to drivers. Cutsdean Clerk responded that she will handle this.

Car Park signage financing:

The total cost of the signs will be £3,800. This will be offset by:

VAT reclamation £650

Build Back Better grant £1000

Contribution from The Pantry £1000 t.b.d.

Cost to TGPC: £1150.00

Note:

Full cost of sign opposite the green £968 + VAT = **£1,161.60**

Plus

Further Pantry finger sign @ £269 ea. + VAT = **£322.80**

Actual cost of providing signs for The Pantry = **£1,484.40.**

### Speeding at Ford

Clerk re-contacted police Speedwatch team regarding the request for police speed monitoring in Ford as no response had been received to the previous email. Response focused on the dangers to operatives but the officer repeated that he would make a site visit although previous camera visits had shown an average of 24 mph in the 30 mph zone.

### Planning

Clerk arranged a site visit for application for an extension to Yew Tree Cottage for 8<sup>th</sup> July and informed the owner, who will attend the meeting.

Clerk wrote to CDC Cllr again regarding the failure of CDC Planning Enforcement officers to ensure that planning conditions have been met at a local site.

### Quarry Working Party

Clerk made 3 FOI requests to GCC on behalf of the QWP, requesting:

- A copy of the 'robust assessment' carried out by GCC Highways regarding the assessment of traffic impacts of Oathill Quarry's application to double output plus information about any financial obligations GCC may have placed on the quarries. The response said that there was no such report and this statement was a template description of the review. No financial obligations were in place.
- A list of the incidents of overproduction in the cluster for the past 10 years. The response said that there were no recorded incidents of over production.
- Total cumulative monthly production figures across the cluster (unattributed to individual quarries). Request is outstanding.

Clerk has reviewed submission by applicants for 21/0050/CWS73CM at Oathill Quarry in response to Reg 25 request by GCC MLP. This included traffic data and data regarding other issues of concern to the working party. Clerk supported Cllr Gower in drafting the report on the traffic data submitted by the applicant, plus 6 other issues.

### Annual Governance and Accounting requirements

Clerk has prepared the following regulatory documents and loaded them onto the TGPC website.

- Certificate of Exemption Form 2 (expenditure under £25,000)
- AGAR Section 1 – Annual Governance Statement 2021/22
- Section 2 – Accounting Statements 2021/22
- Notice of Commencement of Public Rights

## Reconciliation

### Temple Guiting Parish Council

#### Bank Reconciliation

Period 31 March 2022 to 30 June 2022

Current account 02503759

Balance at 30 June 2022 £11,508.19

Deposit account 07859616

Balance at 30 June 2022 £5,266.06

Less outstanding cheques

Clerk's salary Jan/Feb £311.10

SoTT inv 2 £864.00

**Reconciled balance £15,599.15**

Cashbook summary

Opening balance 1 April 2022 £15,107.40

Add receipts to date £3,931.12

Less payments to date £3,439.37

**Cashbook balance £15,599.15**