**Wednesday 2nd August 2017 at 7.30pm**

**Councillors present:** Val Littlewood (Vice Chairman – in the Chair), Philip Beaver, Rex Bovill, Val Brown, Stephen Gower, Kate Mather

**1.** **Apologies:** Michael Krier (Chairman)

**2. Declarations of interest in items on the Agenda (Localism Act 2011):** None

**3. Points from the floor:** None

**4. Approval of the previous meeting’s minutes:** Council approved the minutes of the meetings held on 7 June as a true record of the meeting and these were duly signed by the Vice Chairman.

**5. Clerk’s report.** The Clerk’s report was noted.

**6. Planning:**

[17/02767/LBC](https://publicaccess.cotswold.gov.uk/online-applications/centralDistribution.do?caseType=Application&keyVal=OPQCKTFI02V00) and FUL Retrospective PP for replacement flue at Manor Farm Barn. Expiry Date 4 August. Council considered the application and resolved to comment that ‘It thought the flue to be oversized but understood that this was necessary for the fire to burn safely, painting it dark green was not in keeping with the surroundings. Council recommended painting the flue matt black as it would camouflage the flue better. Action: Clerk to make these comments on the CDC planning portal .

**7. Finances**

a) Councillors noted current balances.

b) Expected payments v balances and budgets were reviewed.

c) Cheque signing and validation. The following payments were approved and cheques signed:

|  |  |  |  |
| --- | --- | --- | --- |
| **Cheq no.** | **Payee** | **Description** | **Value** |
| 364 | M Freeman | Clerk’s salary June and July 2017 | 209.21 |
| 365 | M Freeman | Expenses, including tree guard for memorial (Black Country Metalworks Ltd) | 176.42 |
| 366 | GAPTC | Internal audit | 169.35 |
| 367 | Praedium Property | 6 months recreation field rental | 50.00 |
| 368 | Temple Guiting Recreational Society | Rental of village hall for PC meetings | 70.00 |
| **Total** |  |  | **674.98** |

e) Additional internal controls proposed following internal audit were approved (bank reconciliations every 2 months, VAT reclaim every 2 months, cheque signatories also to initial original invoices).

Action: Clerk to check correct insurance is in place. Clerk to add donation to St Mary’s church to next agenda. Clerk to check with CDC why only £3064 of the precept has been paid into the TGPC account. Clerk to check with Lloyds re: appointment as signatory.

Note: As per Clerk's report, VAT is being reclaimed. Council agreed to donate VAT reclaimed from the Green Energy Project report fees to fund future local green projects.

**8. Highways**

**Temporary traffic orders were reviewed.** Council resolved to appeal the diversion of traffic from Buckle Street through Ford, Temple Guiting, Kineton and Barton planned for 28 August – 8 September (scheme 3942). The basis of the appeal is that the road for diverted traffic is too narrow and too residential for the heavy quarry traffic expected to use the diversion. It is also marked as unsuitable for HGVs. Council approved alternative suggestion of single alternate traffic controls on Buckle Street.

No objections were raised to the closure of Critchford lane for the resurfacing of the ford (28 August – 8 September), or the closure of the road through Temple Guiting to enable the wall between Temple Guiting House and The Rectory to be rebuilt. Action: Clerk to express views of PC to Highways Officer, Amey representative and Cllr Nigel Moore. Clerk to notify parishioners of the road closures via email and noticeboards.

**9. Emergency Plan**

Council agreed the following contacts: Ford – Gina Brockman; Temple Guiting – Michael Krier and Val Littlewood; Kineton – Stephen Gower and Maxi Freeman. Action: Clerk to inform CDC emergency planning group.

**10. Winter maintenance contacts and salt**

Action: Val Littlewood to contact Mr Arkell (Snow Warden) regarding volumes required and inform Clerk.

**11. Memorial tree for Cllr Bill Newman**

Council agreed to install the tree guard and memorial plaque w/c 14 August, exact date and time to be finalised among attendees.

**12. Flooding in Isbourne catchment area**

Council agreed to support the following motion:

*“Temple Guiting Council recognises the valuable work undertaken by the Isbourne Catchment Group in identifying the potential for natural flood management in the catchment, and is fully supportive of its efforts to secure funding to deliver the necessary interventions within the catchment.”* Note: The Council has not agreed to provide any financial support to the Group.

**Dates of next Council meetings:** The next meeting of Temple Guiting Parish Council will be held on **Wednesday 4th October 2017** in Temple Guiting Village Hall. Meetings will be held at 7:30 on the remaining following dates in the financial year 2017/2018: 6th December 2017, 7th February 2018 and 4th April 2018.

The Annual Parish Council Meeting and the Annual Parish Meeting will be held in May 2018 as required by s. 12 Local Government Act 1972. The date will be May 2nd.

As there was no further business, the Chairman closed the meeting at 20:20.