

## **Clerk's Report for**

Friday 3<sup>rd</sup> December to Friday 28<sup>th</sup> January 2022

(Points numbered according to the minutes of the last meeting, December 2021.)

4. **Minutes.** Clerk has posted the previous minutes to the website and the noticeboards.
5. Clerk posted Cllr MacKenzie-Charrington's report to the TGPC website.
8. **ANPR, VAS and parking signs.** Clerk has contacted Greater Rissington and Swell PCs for updates to the police approval of the Autospeedwatch ANPR system which TGPC would like to install in Ford. Neither has progressed with the purchase as they are still waiting for confirmation that the police will accept and act on data gathered in this way. The cost remains appx £600.

Clerk has also asked Rhodri Gray about the extra post in Ford and received a note saying that all posts had been delivered and installed and that the location was too dangerous for maintenance to be carried out. The clerk has since forwarded copies of previous emails identifying the approved location.

Clerk has researched the possibility of changing the power source of the current VAS to solar (so that the Speedwatch team would not have to remove and charge the batteries regularly). However, the cost would be prohibitive (partly due to high carriage charges). In a year's time the cost would be lower as a local maintenance service would be available.

The option remains of purchasing an entirely new VAS with a solar power supply. Although the new post in Ford has yet to be approved or installed, the solar VAS could be installed on the existing post permanently, leaving the other VAS to be moved around the parish as required. The price has risen since the December quotation. The total cost is now £2382.60 inc VAT and carriage.

The two further posts for the parking signs have been delivered ready for installation.

9. **Quarries**  
Clerk continued to support the Quarry Stakeholder Working Party including arranging a further joint PC meeting for February 8<sup>th</sup> 2022 at the village hall. inviting local PCs, county and district councillors. Also obtained next meeting dates for all relevant parish councils. Attending zoom meetings as required. Researching further details of legal obligations of the MPA and further details of existing quarry permits.

Clerk posted Cllr Gower's report to the TGPC website.

10. **Planning**  
Clerk arranged site visit to 3 and 5 Windrush Close re: two TCONR applications, informing residents and determining suitable date and time for councillors to attend. Clerk posted resulting comments to the CDC planning portal.

Clerk circulated details of revised drawings for 2 Hyde Cottage and for small internal works to Barton House.

11. **Finances**  
Clerk forwarded precept requirement to CDC.

## Other

- Clerk completed three 'Report it' forms for resident complaints about quarry mud on the B4077 in Upper Coscombe and Ford.
- Clerk alerted Councillors to 2 further diversions proposed by Highways during further works on Buckle Street, as they repeated the rerouting of HGVs through Barton, Kineton and Temple Guiting. This has now been amended.
- Clerk researched the possibility of obtaining a weight limit on Barton Bridge to stop GCC continuing to divert traffic via Barton Bridge when there are works on Buckle Street. Emails at the time this was first discussed show that the Highways officer (Rhodri Grey) had determined that he would only approve the weight limit (which would be paid for privately) if both Guiting Power and Temple Guiting Parish Councils approved it. Both PCs vetoed the idea at the time due to the perceived difficulty of policing it and the increase in signage. The proposal (by Bob Skillern) had been to place weight limit signs at Fox Hill and Ford Pitch and this was felt to be excessive.
- Clerk purchased new light fitting for telephone box in Kineton.
- Clerk lodged formal enforcement request with GCC re: Cotswold Hill quarry contravention of planning permission regarding reinstatement activities.
- Clerk contacted GCC PROW to confirm approach.
- Clerk contacted Gigaclear for a map showing where the cables and equipment are on the 'village green' so that the sign post could be installed without damaging the equipment.
- Clerk's appraisal and national pay scales for clerks:

The clerk did not have an appraisal in Feb 2021 due to Covid. New national pay scales were introduced with effect from April 2020. The clerk failed to inform the council or PATA of the new rates as there was no appraisal and PATA did not apply the new rates automatically. As a result, the review at the February 2022 meeting should consider the new pay scales and any possible backpay as well as appraising the clerk and considering pay scale upgrades if the appraisal is satisfactory (as per the contract). New pay scales are usually issued every year, but nothing was released in April 2021 so the 2020 scales are still being used.

**Agenda item 10 – Finances 2<sup>nd</sup> February 2022 meeting**  
**Finances – Reconciliation**

**Temple Guiting Parish Council**  
**Bank Reconciliation**

**Period 1 December 2021 to 27 January 2022**

Current account 02503759			
	Balance at 27 January 2022	11040.41	
Deposit account 07859616			
	Balance at 27 January 2022	5265.85	
Less outstanding cheques			0.00

**Reconciled  
balance** **16306.26**

**Cashbook  
summary**

Opening balance 1 April 2021	14992.74
Add receipts to date	9357.37
Less payments to date	8043.85

**Cashbook balance** **16306.26**

Signed:

Councillor .....

Signed:

Clerk & RFO .....

Date: 2<sup>nd</sup> February 2022