**Clerk’s Report for**

Thursday 3rd December to Friday 29 January 2021

(Points numbered according to the minutes of the last meeting.)

**4. Minutes.**

Clerk has posted the previous minutes to the website and the noticeboards.

**7. Parking in Temple Guiting.**

 Clerk held a Zoom meeting with residents who had expressed concern re parking. See separate report below.

**8. Planning**

 Clerk posted comments on the proposed New Barn Farm development to the CDC portal.

 Clerk supported the QSMWP in preparing and researching documents.

**9. Website accessibility**

 Clerk posted accessibility policies to the TGPC website. Clerk posted Cllr Moor’s new year report to the TGPC website.

**12. Ford phone box**

Clerk recontacted CDC who are considering adopting the box – among others. Project on hold currently.

**13. Finances**

Arranged additional payment to St Mary’s for burial ground maintenance and to TG school for recreation field maintenance.

 Clerk completed documentation for precept submission and submitted it to CDC.

**Finances – Reconciliation for February 2021 meeting**

|  |  |  |  |
| --- | --- | --- | --- |
|  |  |  |  |
| Bank Reconciliation |  |  |  |
|  |  |  |  |  |  |
| Period 1 April 2020 to 29 January 2021 |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| Current account 02503759 |  |  |  |  |
|  | Balance at 29 January 2021 | £10,061.86 |  |  |
| Savings account 07859616 |  |  |  |  |
|  | Balance at 29 January 2021 | £5,265.35 |  |  |
|  |  |  |  | £15,327.21 |  |  |
|  | Less outstanding payments |  | £0.00 |  |
|  |  |  |  |  |  |  |
|  | **Reconciled balance** |  |  | **£15,327.21** |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **Cashbook summary** |  |  |  |  |
| Opening balance 1 April 2020 |  | £10,564.01 |  |  |
| Add receipts to date |  | £9,006.62 | £19,570.63 |  |
| Less payments to date |  | £4,243.42 |  |  |
|  |  |  |  |  |  |  |
|  | **Reconciled balance** |  |  | **£15,327.21** |  |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |  |
|  | **Cashbook balance** |  |  | **£16,752.93** |  |

Signed:

Clerk & RFO …………………………………………………………….

Councillor ………………………………………………………………..

Date: 4th February 2021

**Notes on Zoom call held at 3p.m. on Monday 21st December 2020**

**Attendees**

Gavin Thomson (The Pantry); Sue Wadham; Stephen and Lesley Taylor; Otto Michalk,

Jenny Shelley. Gilbert Stirling-Lee had been in contact before the call to pass on his views regarding possible solutions. The main topics were:

# Walkers

Everyone agreed that the main issue was with walkers parking in The Village for several hours, sometimes even parking across driveways. A number of guide books provide walks which start and end at what is now The Pantry. Residents said that they had met people who had wanted to park in the Village Hall car park but could not find it. The sign for the Village Hall was considered to be difficult to see and, in any case, did not say that there was a free car park there. Encouraging walkers to park at the Village Hall was thought the best solution. This would require signage in several places:

* On the roadside at the entrance to the Village Hall. This should be prominent signage saying that free parking was available there.
* Outside The Pantry welcoming walkers but asking them to park at the Village Hall. Plus a map with directions to the Village Hall.
* On the roadside on both approaches to the village.so that anyone heading towards The Pantry would be able to see that free parking was available away from The Pantry.
* In the centre of the village perhaps on the old fingerpost sign, pointing towards the Village Hall.
* At the T junction by the school, pointing towards the Village Hall.
* On the noticeboard at the Village Hall, a welcome for walkers and a map showing the way to The Pantry and the local walk recommended by The Pantry.

Where possible, signs should include a map showing the location of the parking.

Attendees raised the issue of the car park being full when children are being dropped off and collected, but there did not seem to be a solution for this.

# Turning in the cul-de-sac

Jenny Shelley reported that her wall had had to be rebuilt three times because people had knocked it down while turning in the cul-de-sac. Others agreed that turning caused problems if it occurred after the pinch point at the corner with what was Rose Cottage (now the right hand half of The Pantry). There are currently two ‘cul-de-sac’ signs at the start of the road, but no other signage. The following possible further signage might help:

* Cul-de-sac signs on the roadside through the village before the turn off (from both directions.
* ‘No turning’ sign at the pinch point
* Note about ‘no turning’ on the Pantry’s sign outside/leaflet.

# Other points

* Painting. Attendees were not in favour of white H signs or yellow lines or marking out parking bays with white paint because none of these could be enforced, they would appear urban/suburban rather than rural, and would make the area look like a car park.
* The proposal of a new ‘walking route’, as a way to make it easier for people to walk between the car park and the shop was dismissed as impractical as it would cross private land.

**Addition:**

Since the call, Gavin has proposed the following:

There is a  post outside the Manor which has  2 signs(directional arrows) for the Winchcombe Way,  it may be good to add similar arrows -

one for church, one for school, one for village hall and walkers parking and one for the Pantry?

I’m sure we  would happily pay for the Pantry sign but it may be nice if they were all done in the same style as the existing ones, could be a bit of a village sign post.

We have updated our walk leaflet.

We also have a sign up inside the door re parking, but we do welcome customers as is the nature of our business.