Clerk’s Report for

**Thursday 7 November to Friday 29 November 2019**

(Points numbered according to the minutes of the last meeting.)

**4. Minutes.** Clerk has posted the previous minutes to the website and the noticeboards.

**8. Planning.** Clerk arranged site meetings to Lousehill Plantation/Colmans and Tinker’s Barn Quarry. Attended second site meeting.

**9. Quarry update.** Clerk has uploaded Quarry Terms of Reference to the website**.** The Quarry Stakeholders Meeting Working Party arranged a meeting on 4 December, attended by Cllrs Stephen Gower and Kate Mather, Ali Clifton Brown and Clerk .

**10. Highways.** Clerk has arranged insurance for loan VAS equipment. Clerk has also emailed Highways re: installing a suitable post for the permanent equipment. Clerk has requested GCC to carry out a vehicle survey at Ford Bank.

**11. Green projects**

 **11.1 EVCP grants.** Clerk has checked EVCP grants for which Cotswold Farm Park would be eligible but has not found any.

**11.2 Heat loss measurement device.** Clerk has purchased heat loss measurement device for £306 as recommended by Kate Mather between meetings.

**13. TGPC procedures**. Clerk as uploaded updated procedures to the website.

**14. Finances**

**Reconciliation for December meeting:**

|  |  |  |
| --- | --- | --- |
| Current account 02503759 |  |  |
| Balance at 29 October 2019 | £6,988.55 |  |
| Deposit account 07859616 |  |  |
| Balance at 29 October 2019  | £5,263.33 |  |
| Less outstanding cheques |  | £1,143.20 |
| **Reconciled balance** | **£11,108.68£1** |  |
|  |  |  |  |  |
| Cashbook summary |  |  |
| Opening balance 1 April 2019 | £9,784.79 |  |
| Add receipts to date |  | £5,206.61 |  |
| Less payments to date |  | £3,882.82 |
| **Cashbook balance** |  | **£11,108.58** |  |

**Misc**. Clerk has handled correspondence from a parishioner at Pinnock Farm re: potholes; CDC Planning re: non communication regarding 19/04271/TCONR; National Community Energy Campaign re: poor network infrastructure at TG; Online Directory entry.

Signed: …………………………………………………………….