**Temple Guiting Parish Council**

The next meeting of the Parish Council will be on

**Wednesday 2nd August 2017 at 7.30 pm**

in Temple Guiting Village Hall

**Agenda**

**1. Apologies for absence**

**2. Declarations of interests relating to matters on the Agenda**

**3. Points from the floor**

**4. Approval of the previous meeting's minutes and signing**

**5. Clerk’s Report to Councillors (arising from minutes)**

**6. Planning**

**To note (no action required):**

a) [17/00948/ADV](https://publicaccess.cotswold.gov.uk/online-applications/centralDistribution.do?caseType=Application&keyVal=OM8JYFFILRH00) signs at Temple Guiting Shop And Tearoom. Highways has approved signs if they are over 1200mm from the road.

b) [17/02417/FUL](https://publicaccess.cotswold.gov.uk/online-applications/simpleSearchResults.do?action=firstPage) Full Application for Erection of an agricultural worker's dwelling at Land Adjacent To Hitchins Farm Temple Guiting Cheltenham Gloucestershire GL54 5SG. Site visit resulted in decision of ‘no objection’ provided the building retained an agricultural tie in perpetuity.

c) [17/02310/FUL](https://publicaccess.cotswold.gov.uk/online-applications/simpleSearchResults.do?action=firstPage)   Demolition of existing detached garage, removal of conifer hedge and erection of new 3 bay garage with playroom within the attic. The Walled Garden Temple Guiting Cheltenham Glos Gl54 5RP. Site visit resulted in decision of ‘no objection’ provided the bathroom window was glazed with opaque glass.

**To consider:**

[17/02767/LBC](https://publicaccess.cotswold.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=OSLXYEFI0AP00) Retrospective PP for replacement flue at Manor Farm Barn. Expiry date is 4 August.

**7. Finances**

a) Balances as at 30 June 2017:

Current Account (02503759) £3,578.40 Savings Account (07859616): £5,236.86

b) Expected payments v budget v balances

c) Cheque signing and validation:

|  |  |  |  |
| --- | --- | --- | --- |
| **The following payments were made between meetings:** | | | |
| **Cheq no.** | **Payee** | **Description** | **Value** |
| No payments made between meetings | | | |
| **The following payments to be approved:** | | | |
| **Cheq no.** | **Payee** | **Description** | **Value** |
| 364 | M Freeman | Clerk’s salary June and July 2017 | 209.21 |
| 365 | M Freeman | Expenses | 67.44 |
| 366 | GAPTC | Internal audit | 169.35 |
| 367 | Black Country Metalworks Ltd | Tree guard for memorial | 108.98 |
| 368 | Praedium Property | 6 months hall rental | 50.00 |
| 369 | Temple Guiting Recreational Society | Rental of village hall | 70.00 |
| **Total** |  |  | **674.98** |

1. Additional internal controls proposed as a result of internal audit held June 2nd \* bank reconciliation every 2 months?

\* VAT reclaim every 2 months?

\* cheque signatories to initial original invoice as evidence (in addition to stub and cheque signatures)

**8. Highways**

a) Temporary traffic orders – to decide whether to appeal and/or circulate

\* 28 August to 8 September: Half Moon plantation to Farm Park to ‘Road to Guiting Power’

\* 28 August to 8 September: Critchford Lane ford replacement

\* 7 August to 25 August: Closure of road between Temple Guiting school and Fiddlers Green

**9. Emergency plan**

To agree local contacts to be provided to CDC. They will be points of contact for emergency services if required. Contacts required in Ford, Kineton, Temple Guiting and Barton.

**10. Winter maintenance contacts and salt**

To agree contacts and amount of salt required.

**11. Memorial tree for Cllr Bill Newman**

To agree help installing the tree guard. Date to be chosen for formal dedication.

**12. Flooding in Isbourne catchment area**

To vote on the motion approving natural flood prevention measures.

**Date of next meeting Wednesday 4th October 2017**