

Minutes of the Annual Meeting of Temple Guiting Parish Council

Wednesday 4th May 2016 at 6.45pm

Present: M Krier (Chairman), V Littlewood, K Mather, V Brown, P Beaver, R Bovill, Ruth Waller (Clerk) and 4 members of the public.

1. Welcome to new Councillor. The Chairman warmly welcomed Kate Mather onto Temple Guiting Parish Council.

2. Election of Officers.

Rex Bovill proposed Michael Krier as Chairman and Philip Beaver seconded it.

There being no further nominations and the vote in favour being unanimous, Cllr Krier took the Chair.

The remaining officers were re-elected unopposed and unanimously as follows:

Vice-Chair – Val Littlewood. Proposed by Michael Krier, seconded by Val Brown.

Poor Lotts Representative – Val Brown. Proposed by Val Littlewood and seconded by Kate Mather.

Public Rights of Way Warden –Kate Mather. Proposed by Val Brown, seconded by Philip Beaver

The Chairman thanked Frances Newman for her continued work as Tree Warden and would discuss this role again with her at a future date.

There was a brief discussion about the Vacancy due to the resignation of Councillor Roberts. A Notice advertising this vacancy has been published.

3. Apologies – none.

4. Declarations of interest – none.

5. Points from the floor – none.

6. The minutes of the previous meeting held on 6th April 2016 were agreed as a true account.

7. Adoption of the following documents: Standing Orders, Code of Conduct, Complaints Policy and Financial Regulations for Temple Guiting Parish Council – These documents had been circulated to Councillors prior to this meeting. Some suggested amendments were discussed and agreed. Standing Orders, Code of Conduct and Financial regulation were all adopted. The Complaints Procedure would require some clarification and alteration before submission for the Council's approval.

8. Matters arising from the minutes for information:

a) Noise Nuisance from shooting at Hailes Farm – the Clerk had received response from Tewkesbury District Council. Councillors felt that this response was not acceptable and would be discussing the matter further with the relevant parties.

b) Transparency Update (Website) – The Chairman, Cllr Littlewood, Cllr Beaver and the Clerk had met with Ian Piper regarding the setting up of the Parish Council website. Various options were discussed regarding

Signed

Date

Minutes of the Annual Meeting of Temple Guiting Parish Council

the proposed contents and layout of the website. The Clerk reported that the website should be 'live' before 19th May.

c) Damaged footpath at Kineton – due to building work taking place at the neighbouring property, the footpath had become difficult for walkers to negotiate.

Action: The Clerk to write to the owners of The Old Bakery requesting that the footpath be re-instated and surrounding area cleared.

d) Hedge trimming at Ford: The Chairman had met with Mr. O' Neil and the Estate Manager from Jackdaw's Castle. Mr. O'Neil has agreed to the cutting back of trees and bushes between the Hitchings path and Ford beside the B4077 to allow walkers on the Diamond Way to use the verge rather than walk in the busy road; also to cut back the overgrown hedge between Hyde Holt and the track leading up to the reservoir at Ford Bank. This work will be completed after the nesting season.

e) On-line banking update – Councillor Littlewood is now also registered as a signatory on-line.

9. Highways Report following meeting with Bob Skillern – The Chairman, Councillor Beaver and The Clerk had met with Bob Skillern from the Highways Department on Thursday 28th April. The following outstanding issues in the Parish were discussed and agreed to be completed:

1. Pot holes – especially Buckle Street and Rooks Pool,
2. replacement of road signs at Ford Bank,
3. larger 'Road Narrows' sign at Colman with 'for one mile' added here and at Ford Manor,
4. cleaning of road signs around the Parish
5. and clearing of gullies that had been missed by the sub-contractor.
6. Bob Skillern also stated that a new "Unsuitable for heavy goods vehicles" signs would be installed at the Foxhill and B4077 junctions.

10. Planning:

a) Walled Garden, Temple Guiting – the Parish Council had submitted a response to CDC objecting to this application. However, this planning application has since been withdrawn.

b) Lane Cottage, Kineton –this application has been permitted.

c) Tinkers Barn Quarry, Guiting Power – the Parish Council had responded to this application by requesting that conditions be added if this application is to be permitted. The Council is awaiting decision on this application.

d) Moore Cottage, Barton – No objection had been made to this application by the Parish Council. The application has now been permitted.

e) Trees at Temple Guiting House – No objection to this application by Councillors. The trees have now been felled.

9. Finance - The Clerk reported:

a) A balance of £4,237.20 in the Business Account and £25,222.41 in the Savings – giving a total of £29,309.19

Signed

Date

Minutes of the Annual Meeting of Temple Guiting Parish Council

b) No payments have been made since the last Council meeting.

£3000 of the Precept from CDC was paid into the current account on 21st April and £637.22 GAPTC Grant towards setting up the Parish website.

c) End of Year Accounts: There was insufficient time for the Council to consider and approve the end of year accounts.

10. Correspondence – the Correspondence folder was put into circulation.

The Meeting closed at 7.35pm

Please note that the Clerk will be unavailable from 28th May until 4th June

Signed

Date