

# Minutes of Temple Guiting Parish Council Meeting

Held on Wednesday 6 November 2019 at 7.30pm

in Temple Guiting Village Hall

**Councillors present:** Michael Krier (Chairman), Val Littlewood, Stephen Gower, Kate Mather, Val Brown, Rex Bovill. The 7<sup>th</sup> position is currently vacant.

**Public:** Five members of the public were in attendance.

1. **Apologies for absence:** None.
2. **Declarations of interest in items on the Agenda (Localism Act 2011):** None.
3. **Points from the floor:** David Sandy and Robin Mosedale, both from Ford, expressed an interest in Item 10, Highways, as they were part of the group in Ford Monitoring traffic.
4. **Approval of the previous meeting's minutes:** Council approved the minutes of the meeting of 4 September 2019 as a true record of the meeting. The Chairman duly signed the minutes. **Action: Clerk to post to website.**
5. **Chairman's announcements:** The Chairman and Vice Chairman had attended an informal meeting with Guiting Estate Manager regarding New Barn farm plans. When plans have been submitted formally Council will consider them in detail, but the current approach is one of conservation and the footprint will not change.
6. **Clerks Report:** The Clerk's report had been circulated to Councillors before the meeting. The bank/cash book reconciliation was approved and signed.
7. **Councillor vacancy.** No change.
8. **Planning:**

**19/0072/CWMAJM** Tinker's Barn quarry. Councillors noted that permission was granted for this quarry to produce Cotswold stone tiles and walling stone but that waste stone appeared to be a problem. The quarry has previously been granted permission to remove excess stone for a three year period. **Action: Clerk to arrange a site meeting.**

**19/03406/TCONR** Clear understorey to the front of 4 The Templars – permitted. Councillors noted that this had been permitted and were concerned that the application had been defective and that removing the shrubs would change the character of the road through the village.

Two further planning applications had been received since the agenda was produced:  
**19/03890/TELEC** 15m telegraph pole mast housing antennas and dishes, Mill Lane, Diamond Way.  
**19/03877/FUL** Colmans, Temple Guiting Erection of garage/car port with storage over and solar panels and garden. New application copies previous one but with the addition of a solar panel. **Action: Clerk to arrange a site meeting.**
9. **Quarries update:**
  - 9.1 **Preparation for Quarry Stakeholder Meeting.** Councillors noted the report from Cllr Gower of a meeting with John Mills, Planning and Landscape officer, Cotswold Conservation Board on 2<sup>nd</sup> October 2019.
  - 9.2 **Quarry Stakeholder Meeting Working Party.** The Chairman proposed the formation of a working party to prepare for the Stakeholder meeting, which is now scheduled for 29 January 2020. The Terms of Reference were adopted with the amendment that councillors who are not members of the Working Party may also attend

Signed

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meetings. Action: Clerk to amend Terms of Reference and upload information to the Parish Council website.

## 10. Highways

**10.1 Meeting with Highways.** Cllr Krier summarised the meeting with Highways representative Rhodri Grey on 9 October 2019. Highways has agreed to erect a 'Ford' village sign on the Stow side of Ford. Three sets of warning chevrons will also be erected at 100m intervals before the bend.

**10.2 Speeding.** Highways was supportive of the use of VAS signs and suggested they were installed on the 30 mph repeater signs. However a post was needed between the 30mph sign and the Plough at Ford. GCC Cllr Nigel Moor had agreed to fund the signs at a previous meeting. The meeting deferred the final decision on which VAS equipment to buy. Action: Speedwatch team to decide on exact equipment. Loan equipment will be used in the interim. Action: Clerk to arrange equipment insurance.

Councillors considered the proposal to commission a survey to provide vehicle data –class, speed etc on the B4077 at Ford and other locations. The meeting resolved to commission one survey at Ford Bank. Action: Clerk to arrange with GCC.

## 11. Green projects

**11.1 EVCP at Cotswold Farm Park.** Action: Clerk to check grant availability.

**11.2 Heat Loss .** Councillors resolved to invest approximately £300 in the equipment. Cllr Mather to recommend item choice at the December meeting.

**11.3 Tree planting locations.** Councillors suggested the following possible local sites:

- Diamond Way
- Recreation field
- Allotments
- the Green at The Manor, Ford

## 12. Assets

**12.1 Lease.** The new 3-year lease for the Recreation field and Village Hall was being re drafted and terms had not changed.

**12.2 Risk assessment for Village Hall and Recreation Field.** Councillors noted the report on risk assessment for these assets.

**12.3 Mowing of the Recreation Field.** Councillors resolved to donate £600 to the school towards the cost of mowing the field.

**13. TGPC procedures.** Councillors resolved to let the Chairman and Vice Chairman finalise details of the updated Standing Orders. Action: Clerk to add revised document to December's agenda. Councillors resolved to adopt other updated documents – Financial Regulations, Risk Assessment Register, Asset Register, Code of Conduct, Risk Management Policy. Action: Clerk to update review dates and load to website.

Signed

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### 14. Finances

**14.1 Financial position.** Councillors noted balances, considered the reconciliation in the Clerk's Report and approved payments listed below:

Chq no.	Payee	Description	Value
Epayment	M Freeman	Clerk's salary September/October @ £104.60 pm	209.20
Epayment	Temple Guiting School	Grant for maintenance of the recreation field	500.00
Epayment	Community First	Additional insurance for loaned VAS equipment	28.00
Epayment	t.b.d.	Heat loss measurement device fund	300.00

**14.2 Budget monitoring.** Councillors noted slight overspend on some items and underspend on others.

There being no further business, the Chairman closed the meeting at 9.25 p.m.

Date of the next meeting: 7.30 p.m. on Wednesday 4<sup>th</sup> December 2019

Signed

Clerk: Maxi Freeman [templeguitingparishcouncil@yahoo.co.uk](mailto:templeguitingparishcouncil@yahoo.co.uk)